

# GOA STATE POLLUTION CONTROL BOARD

## गोंय राज्य प्रदुशण नियंत्रण मंडळ

(An ISO 9001-2008 Certified Board)

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### CIRCULAR

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26/09/2017

In order to bring transparency and to expedite the functioning of the Board and also to address complaints and applications in a time bound manner the following instructions are being issued for strict implementation:

1. Inspections pertaining to complaints received by the Board will be conducted within 24 hours on receipt of the complaint and the inspection report has to be put up online within 24 hours/ 1 working day of post inspection in lieu of Compliance Inspection under The Water (1974) and The Air (1981) Act.  
The Analysis report of the sample collected if any, will be completed and the report should be submitted within 04 working days.
2. Inspection with respect to any applications received for Red category Small, Medium & Large Scale Category Industries for Consent to Operate/ Renewal of Consent/ Consent to Establish shall be conducted within 7 working days and the Inspection report shall be put up online within 24 hours/1 day post inspection in lieu of Compliance Inspection under The Water (1974) and The Air (1981) Act.
3. Inspection procedure and checklist provided in Annexure I.
4. Auto-renewal of consent to Establish and Operate for Orange and Green Category Industries (Small, Medium & Large Category) on submission of self certification in a format Annexure II and on payment of fees as applicable.
5. The inspection of the units should not be carried out by the same official on two consecutive occasions for applications received for consent to establish/ operate/ renewal in lieu of Compliance Inspection under The Water (1974) and The Air (1981) Act.
6. The time frame for inspection/ sampling of effluent, emission of different category industries will be as follows:

SN	Size of industry	Category of industry	Frequency of visits and effluent sampling
1	Small and Medium Scale	Red	Once in 12 months

2	Small and Medium Scale	Orange	Once in 3 years
3	Non-Polluting SSI/ tiny units covered under procedure of simplified consent (small scale)	Green	Once in 3 years on random check basis
4	Large Scale	Red	Once in 3 months
5	Large Scale	Orange	Once in 6 months
6	Large Scale	Green	Once in 12 months

7. With regard to Green category (low risk) industries it is decided to exempt physical inspection of the Green category units with the History of satisfactory compliance. Self certified documents are to be provided by the Green category industries then the green category units shall be exempted from routine inspection.
8. The State Government has already enacted the Public Service Delivery Guarantee Act and the Board will adhere to the timelines for processing and issuing of consents according to the timeline notified under the said act (Annexure III).
9. The Board will henceforth grant Consent to Establish for all categories of industries for a validity period of 5 years and Consent to Operate/ Renewal of Consent to Operate with a validity period of 5 years for Red Category Industries, 10 years for Orange Category Industries and 15 years for Green Category Industries with proportionate increase in fees.
10. The Board in its 122<sup>nd</sup> meeting has adopted the categorization of Industries as recommended by the Central Pollution Control Board (No.B-29012/ESS(CPA)/2015-2016/) (Revised Classification of Industrial Sectors dated February 29, 2016) and will not insist for consents for those industries which are listed as White Category Industries in the categorization carried out by the Central Pollution Control Board.
11. **In case of application for Consent to Establish/Consent to Operate for Mobile Based Station Towers the Department of Science, Technology & Environment has issued specific guidelines for location of such Mobile Based Station Towers. The Goa State Pollution Control Board examines such applications for Consent to Establish of Mobile Based Station Towers technically to verify whether this proposed location is complying with the guidelines issued by the Department of Science, Technology & Environment and hence the applications will be processed without issuing permission from the local authorities. However the applicant cannot commence actual construction without obtaining NOC/permission from the local authorities.**
12. **In case of the proposals approved in principle by the Goa Investment Promotion Board, the Goa State Pollution Control Board will examine the proposals in terms of Water and Air Act and not insist on NOC from the local authorities as in preconditions. This proceeds on the understanding, that the project proponent/the proposed industrial activity, to whom/for which the in-principal approval has been granted by the Investment Promotion-Goa, has**



gone through a detailed scrutiny with specific reference to project location, site characteristics, etc, before granting such permissions, in addition to investment criteria and job opportunities. However the project proponent will have to pay five times the stipulated fees for Consent to Establish. Further, the project proponent will ultimately have to obtain licence/permission from local authority prior to commencement of construction In the event that the project proponent in unable to obtain NOC from the local authority for a particular site a request for change in site will be treated as a new proposal with fresh payment.



**(Levinson J. Martins)**  
**Member Secretary**  
**Goa State Pollution Control Board**

- Copy to: 1. All Section In-charges -- for strict implementation.
2. Scientist 'C' (Air) and Scientist 'C' (Water) in-charge of Laboratory -- to ensure strict implementation and monitoring.
  3. Superintending Engineer & Environmental Engineer – To ensure strict implementation of the Circular.

Annexure IInspection Procedures and Checklist**RED Category Industries:**

Red Category Industries will be routinely visited as per the following schedule:

**Large Scale: Once in 3 months**

**Small and Medium Scale: Once in 12 months**

Usually inspection team comprising of two or more officers are authorised to carry out inspection under the provisions of various environmental legislations.

- ✓ On the entry of premises, the team serves a notice of entry & inspection to the responsible person / occupier of the premises.
- ✓ During inspection, in the presence of the responsible person / occupier of the premises the team carries out inspection, which includes, verification of:
  - Operation of plant(s),
  - Product(s) being manufactured with quantity,
  - Status of operation of Environment Management System comprising of control measures for liquid, gaseous and solid wastes,
  - Generation of liquid, gaseous and solid wastes & their disposals,
  - Maintenance of records in the form of logbooks etc.,
  - Availability of various utilities and consumption of resources viz. water, fuels, electricity, etc.,
  - Number of outlets provided for disposal of liquid effluent and compliance of thereof vis-à-vis conditions in the consent granted,
  - Number of emission stacks / vents / boilers etc. and compliance of thereof vis-à-vis conditions in the consent granted,
- ✓ During the inspection and verification of the industrial unit the team will collect the sample(s) of waste water, gaseous emission(s) and hazardous waste(s), as and where the team feels necessary, depending upon the environmental circumstances during the visit.
- ✓ At the end, the monitoring team issues written instructions to the industry for the non-compliances observed, if any, and they are brought to their notice with required corrective measures.
- ✓ Team also lists suggestions (based on their earlier experience) to take additional measures so as to reduce pollution load at source or to improve treatability.
- ✓ A check list of the documents, which inspection team might verify during its visit is also appended with procedure and are as under:
  - Water Consumption Data
  - Production details (RG – 1 Register)
  - Raw Material details (RG – 11 Register)
  - Hazardous Waste Generation and Disposal Records and Logbooks
  - Effluent Treatment Plant Logbook
  - Air Pollution Control Measures Logbook
  - Electricity Bills

**ORANGE Category Industries:**

Orange Category Industries will be routinely visited as per the following schedule:

**Large Scale: Once in 6 months**

**Small and Medium Scale: Once in 3 years**

Usually inspection team comprising of two or more officers are authorised to carry out inspection under the provisions of various environmental legislations.

- ✓ On the entry of premises, the team serves a notice of entry & inspection to the responsible person/ occupier of the premises.
- ✓ During inspection, in the presence of the responsible person / occupier of the premises the team carries out inspection, which includes, verification of:
  - Operation of plant(s), product(s) being manufactured with quantity,
  - Status of operation of Environment Management System comprising of control measures for liquid, gaseous and solid wastes,
  - Generation of liquid, gaseous and solid wastes & their disposals,
  - Maintenance of records in the form of logbooks etc.,
  - Availability of various utilities and consumption of resources viz. water, fuels electricity, etc.,
  - Number of outlets provided for disposal of liquid effluent and compliance of thereof visà-vis conditions in the consent granted,
  - Number of emission stacks / vents / boilers etc. and compliance of thereof vis-à-vis conditions in the consent granted,
- ✓ During the inspection and verification of the industrial unit the team may or may not collect sample(s) of waste water, gaseous emission(s) and hazardous waste(s), depending upon the environmental circumstances during the visit.
- ✓ At the end, the monitoring team issues written instructions to the industry for the non-compliances observed, if any, and they are brought to their notice with required corrective measures.
- ✓ Team also lists suggestions (based on their earlier experience) to take additional measures so as to reduce pollution load at source or to improve treatability.
- ✓ A check list of the documents, which inspection team might verify during its visit is also appended with procedure and are as under:
  - Water Consumption Data
  - Production details (RG – 1 Register)
  - Raw Material details (RG – 11 Register)
  - EMS Records and Logbooks, if any
  - Electricity Bills

### GREEN Category Industries:

For inspection against complaints/ where no self-certification is provided.

Usually inspection team comprising of one or more officers are authorised to carry out inspection under the provisions of various environmental legislations.

- ✓ On the entry of premises, the team serves a notice of entry & inspection to the responsible person / occupier of the premises.
- ✓ During inspection, in the presence of the responsible person / occupier of the premises the team carries out inspection, which includes, verification of:
  - Operation of plant(s), product(s) being manufactured with quantity,
  - Status of operation of Environment Management System comprising of control measures liquid, gaseous and solid wastes,
  - Generation of liquid, gaseous and solid wastes & their disposals,
  - Maintenance of records in the form of logbooks etc.,
  - Availability of various utilities and consumption of resources viz. water, fuels electricity etc
  - Compliance of consent conditions with respect to Water Pollution, Air Pollution and Hazardous Waste Generation
- ✓ During the inspection and verification of the industrial unit the team may or may not collect sample(s) of waste water, gaseous emission(s) and hazardous waste(s), depending upon the environmental circumstances during the visit.
- ✓ At the end, the monitoring team issues written instructions to the industry for the non compliances observed, if any, and they are brought to their notice with required corrective measures.
- ✓ Team also lists suggestions (based on their earlier experience) to take additional measures so as to reduce pollution load at source or to improve treatability.
- ✓ It is also mandated to submit the inspection report online within 48 hours to the Department. Also, the same inspector will not inspect the same establishment twice consecutively.
- ✓ A check list of the documents, which inspection team might verify during its visit is also appended with procedure and are as under:
  - Water Consumption Data
  - Production details (RG – 1 Register)
  - EMS Records and Logbooks, if any
  - Electricity Bill

**Affidavit on Rs.100 Stamp Paper Notarized, in support of obtaining  
Auto Renewal of Consent to Establish/ Operate for Orange /Green category Industries**

I, ..... S/o Shri....., aged ..... years, Authorized signatory, ..... (Designation) of M/s ..... (Unit ID .....) am submitting this affidavit in favour of Member Secretary, Goa State Pollution Control Board, Panaji for obtaining auto renewal of Consent to Establish/ Consent to Operate under the provisions of Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981 and do, hereby take oath and state as under:-

1. That the Consent to Establish/ Consent to Operate under the provisions of Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981 was issued vide order No ..... dated .....
2. That the said Consent to Establish/ Consent to Operate is valid upto .....
3. That we have not carried out any expansion/ modernisation/ change in process/ product/ raw material/ fuel or change in pollution load.
4. That we are complying with conditions of previous consent and submitting requisite condition wise compliance report of earlier consent along with supporting documents as per schedule.
5. That we have submitted Environmental Statement report as prescribed under the rules,
6. There is no change in information provided in the prescribed application form submitted for obtaining earlier consent to operate.
7. That no directions were issued during last five years by the State Board under the provisions of section 33(A) of Water (Prevention and Control of Pollution) Act, 1974 or 31 (A) of Air (Prevention and Control of Pollution) Act, 1981 or 5 of Environment (Protection) Act, 1986.
8. There are no prohibitory directions from Courts/ Appellate Authority/ National Green Tribunal/ other judicial/ Quasi judicial Authority.
9. We undertake to comply with the conditions and standards stipulated in consent order and with any additional condition/ direction which may be stipulated by the Board in future and also to pay additional fee/ charges demanded by the Board in future.
10. That I have understood that any wrong, partial, forged information/ document submitted by me or any false affirmation made by the undersigned, I shall be liable for legal action including the prosecution under the provisions of Water (Prevention and Control of Pollution) Act, 1974, Air (Prevention and Control of Pollution) Act, 1981 and information Technology Act, 2002 alongwith the provisions of Indian Penal Code.

**DEPONENT**

**Declaration**

I, the above named deponent do hereby attest and verify that the contents of para No. 1 to 8 of this affidavit are true and correct to the best of my knowledge. Nothing material has been concealed therein nor any part of it is false.

**DEPONENT**

(1)	(2)	(3)	(4)	(5)
	Disposal of the applications when there are no objections	Assistant Electoral Registration Officer/ Electoral Registration Officer	Three days from the last day of filing of objections	District Election Officer.
	Disposal of application, where there are objections	Assistant Electoral Registration Officer/ Electoral Registration Officer	Fifteen days from the last day of filing of objections	District Election Officer.
30	Issue of new Election Photo Identity Card	Assistant Electoral Registration Officer/ Electoral Registration Officer	Seven days from the date of authorization by the E.R.O. of inclusion of the name in the Electoral Roll or after making correction in the Electoral Roll	District Election Officer.
31	Issue of Duplicate Election Photo Identity Card	Assistant Electoral Registration Officer/ Electoral Registration Officer	Three days	District Election Officer.
<b>F-Department of Environment</b>				
<b>Goa State Pollution Control Board</b>				
32	Consent to establish or operate any establishment under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974 Large - Red Category Establishment	Chairman	Ninety days	Secretary to Government.
33	Consent to establish or operate any establishment under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974 Large (Hotels having more than 50 rooms) - Orange Category	Chairman	Sixty days	Secretary to Government.
34	Consent to establish or operate any establishment under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974 Large - Green Category	Chairman	Forty Five days	Secretary to Government.
35	Consent to establish or operate any establishment under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974 Micro and Small (Including Stone Quarries) - Red Category	Chairman	Ninety days	Secretary to Government.
36	Consent to establish or operate any establishment under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974 Medium Scale Enterprise (Including Stone Quarries) - Red Category	Chairman	Ninety days	Secretary to Government.



(1)	(2)	(3)	(4)	(5)	
37	Consent to establish or operate <b>Beneficiation Plants (Dry Screening Plants, Washing Plants) – Red Category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Ninety days	Secretary to Government.	
38	Consent to establish or operate <b>Micro and Small (Hotels having 50 or less rooms) – Orange category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Sixty days	Secretary to Government.	
39	Consent to establish or operate <b>Medium Enterprise – Orange Category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Sixty days	Secretary to Government.	
40	Consent to establish or operate <b>Micro and Small – Green Category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Forty five days	Secretary to Government.	
41	Consent to establish or operate <b>Medium Scale Enterprises including Applications for Establishment and Operation of Sewage Treatment Plant (STP) and Diesel Generator sets (DG set) – Green Category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Forty five days	Secretary to Government.	
42	Renewal of consent to operate under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974 and Hazardous Acts—All category	Chairman	Forty five days	Secretary to Government.	
43	Authorization under Hazardous Waste Rules :	Chairman	Ninety days	Secretary to Government.	
	i) Red Category				
	ii) Orange Category				
44	Authorization under Bio Medical Waste Rules	Chairman	Sixty days	Secretary to Government.	
45	Authorization under Municipal Solid Waste Rules	Chairman	Forty five days		
46	Authorization under Batteries Waste Management Rules	Chairman	Forty five days		
47	Registration under Plastic Waste Rules	Chairman	Forty five days	Secretary to Government.	
48	Authorization issued under E-waste (Management and Handling) Rules, 2010	Chairman	Forty five days	Secretary to Government.	
		Chairman	Forty five days	Secretary to Government.	
<b>G-Department of Finance</b>					
<b>Commissioner of Excise</b>					
49	Grant of Liquor License/ Shifting for Retail sale/Wholesale of IMFL, CL & FL in packed	Forwarding the Application to the respective Police	Excise Inspector	Five days	Commissioner of Excise.

(1)	(2)	(3)	(4)	(5)	
37	Consent to establish or operate <b>Beneficiation Plants (Dry Screening Plants, Washing Plants) – Red Category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Ninety days	Secretary to Government.	
38	Consent to establish or operate <b>Micro and Small (Hotels having 50 or less rooms) – Orange category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Sixty days	Secretary to Government.	
39	Consent to establish or operate <b>Medium Enterprise – Orange Category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Sixty days	Secretary to Government.	
40	Consent to establish or operate <b>Micro and Small – Green Category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Forty five days	Secretary to Government.	
41	Consent to establish or operate <b>Medium Scale Enterprises including Applications for Establishment and Operation of Sewage Treatment Plant (STP) and Diesel Generator sets (DG set) – Green Category</b> under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974	Chairman	Forty five days	Secretary to Government.	
42	Renewal of consent to operate under the provisions of the Air (Prevention and Control of Pollution) Act, 1981 and The Water (Prevention and Control of Pollution) Act, 1974 and Hazardous Acts—All category	Chairman	Forty five days	Secretary to Government.	
43	Authorization under Hazardous Waste Rules :	Chairman	Ninety days	Secretary to Government.	
	i) Red Category		Sixty days		
	ii) Orange Category		Forty five days		
44	iii) Green Category	Chairman	Forty five days	Secretary to Government.	
45	Authorization under Bio Medical Waste Rules	Chairman	Forty five days	Secretary to Government.	
46	Authorization under Municipal Solid Waste Rules	Chairman	Forty five days	Secretary to Government.	
47	Authorization under Batteries Waste Management Rules	Chairman	Forty five days	Secretary to Government.	
48	Registration under Plastic Waste Rules	Chairman	Forty five days	Secretary to Government.	
49	Authorization issued under E-waste (Management and Handling) Rules, 2010	Chairman	Forty five days	Secretary to Government.	
<b>G-Department of Finance</b>					
<i>Commissioner of Excise</i>					
49	Grant of Liquor License/ Shifting for Retail sale/Wholesale of IMFL, CL & FL in packed	Forwarding the Application to the respective Police	Excise Inspector	Five days	Commissioner of Excise.