

General guidelines for Firm/Company getting enlistment towards the Installation/Operation/Maintenance of Sewage Treatment Plants.

1. The firm/company must have Shop & Establishment Certificate or Certificate of Incorporation/Registration.
2. It is mandatory to have a full-fledged office within the State of Goa alongwith Trade Licence from concerned Authorities.
3. Manufacturer of Sewage Treatment Plant or an authorised dealer are allowed. However the firm/company should not be having any relation with Environmental laboratories nor their sister concern.
4. For the enlistment as per category wise, the firm/company must have commissioned Sewage Treatment Plant for a cumulative capacity as mentioned below during last 02 (Two) year and also as per the applicable fee :

Category of Vendor	Total Cumulative capacity installed during last 02 years	Registration Fee/year	Renewal fee/year
Small	Upto 10KLD	Rs. 10000/-	Rs.5000/-
Medium	Upto 25KLD	Rs. 20000/-	Rs.10000/-
Large	Above 25KLD	Rs. 30000/-	Rs.15000/-

5. The copies of total cumulative capacity of the Work Order alongwith Net meter installation report must be submitted to Board during the registration.
6. The fees has to be deposited by NEFT/RTGS on GSPCB, Bank account no. 01641010003480, Oriental Bank of Commerce, Patto – Panaji IFSC code: ORBC0100164. The Registration & Renewal Fees are non-refundable.
7. If the firm is manufacturing company, they must provide details of the original equipment of all major components such as aerator, pump, filter etc. along with their latest test certificates (not older than 06(Six) months from the date of submission application) as per IS or BIS standards.
8. After getting empanelled, the manufacturer must open service centres within one month in the State of Goa, adequately equipped with technical personnel, spares, tools and tackles etc. to provide proper timely (i.e.48 Hrs of response time) maintenance services to the installed systems. If the manufacturer doesn't open the service centre within the one month of the empanelment than the said registration will be cancelled.
9. Firm/company must not have been debarred / blacklisted / defaulted by any Govt. Dept., Agency, PSUs / institution / agencies / autonomous organizations. If found so, the registration of that firm/company will be terminated.
10. GSPCB will issue enlistment letter to the vendors with 01(One) year validity from the date of issue of enlistment letter.
11. The application for renewal of the enlistment along with the requisite fee has to be submitted to GSPCB Office before one month of the expiry date.
12. The applications will be received on GSPCB email: goapcb@gspcb.in or through post/courier.