

GOA STATE POLLUTION CONTROL BOARD

गोंय राज्य प्रदुशण नियंत्रण मंडळ

(An ISO 9001-2008 Certified Board)

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04/09/2013

OFFICE ORDER

Sub: Constitution of complaints Committee in the Goa State Pollution Control Board on prevention of sexual harassment of women at place of work.

In pursuance of the directions issued by the Hon'ble Supreme Court of India in the case of Visakha & others v/s State of Rajasthan & Others, a complaint Committee comprising of the following composition is hereby constituted with immediate effect:

a.	Mrs. Jenica Sequeira Scientist 'C', Goa State Pollution Control Board	Chairperson
b.	Dr. Mohan Girap, Scientist 'C', Goa State Pollution Control Board	Member
c.	Mrs. Natalia Dias Senior Law Officer, Goa State Pollution Control Board	Member
d.	Mrs. Swapna Naik, Senior Stenographer, Goa State Pollution Control Board	Member
e.	Miss Edma Fernandes, Scientific Assistant, Goa State Pollution Control Board	Member
e.	Representative from the Department of Science, Technology & Environment, Govt. of Goa	Member

The terms of reference of the above mentioned Committee shall be as follows:

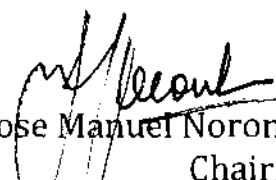
- e. The Committee will enquire into all types of complaints relating to sexual harassment of women at work place submitted by Women employee of the GSPCB.

- f. The Complaint Committee shall meet every quarter even if no live cases are available, to review the preparedness and fulfill the requirement of the Apex Court Judgment in the "Visakha" case.
- g. The Complaint Committee shall also submit an Annual Report to the Chairman, GSPCB of the complaints (if any) and action taken by it.
- h. As per the order dated 26/04/2004 passed by the Hon'ble Supreme Court in the case of Medha Lele & Ors V/s Union of India & Ors., the Complaint Committee referred to above will be deemed to be an Inquiry Authority and its report shall be deemed to be an Inquiry Report.

A women employee can submit her complaint regarding sexual harassment at work place to the Chairman of the Committee directly. In case the complaint is submitted to any other official of the Board, the concerned official shall transfer the complaint to the Chairperson for further necessary action

The Chairperson of the Committee is authorized to co-opt a local NGO or any other person, if available, as Member of the Committee. The Chairperson and any two members will be the quorum for the Committee.

The composition shall be suitably revised by the Chairman of the Goa State Pollution Control Board from time to time in case of transfer, promotion etc. of the member (s) and on case to case basis, if required.


(Jose Manuel Noronha)
Chairman

To,

1. The Chairperson and Members of the Complaints Committee
2. All section In-charges of the GSPCB
3. All staff of the GSPCB
4. Notice Board 5 Website 6. Office Copy 7. Guard file

c.c. to: The Director, Department of Science, Technology & Environment., Opp. Saligao Seminary, Saligao, Bardez Goa. ... for favour of information.