

GOA STATE POLLUTION CONTROL BOARD

गोंय राज्य प्रदूषण नियंत्रण मंडळ

(An ISO 9001-2015, ISO 14001:2015. OHSAS 18001:2007 Certified Board)

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No. 11/15/2020-PCB/Admn./1384

27/04/2021

Sub: Empanelment of Translators / Interpreters (English to Konkani)

Sir,

The Board wishes to empanel Translators / Interpreters, whose services shall be requisitioned during the conduct of the Environmental Public Hearings conducted by the Board. During the hearing, the translator / interpreter is required to read out the English typed minutes in Konkani before the general public and subsequently, the minutes are required to be typed in Konkani and forwarded to the office within seven days..

In this context you are kindly requested to submit your quote for the following:

Sr.	Work allocation		Amount (Rs.)
1.	Your fees interpreting the English minutes to Konkani during the conduct of the Public Hearing (on stage)	Rate per page (Legal size page)	
		Rate per page (A4 size page)	
2.	Your fees for translation and typing of minutes in Konkani (one and half line spacing)	Rate per page (legal size)	
		Rate per page (A4 size)	
3.	Fees for attending the Public hearing	From 10.00 am to 6 pm	
		From 6.00 pm to midnight	
		In the event the hearing continues beyond the above timings	
4.	Any other charges you wish to mention.		

Terms and Conditions:

1. The empanelment of the Translator / Interpreter shall be valid for a period of two years.
2. The empanelled Translator / Interpreter shall be available to the Board as and when the Environmental Public Hearing is scheduled
3. The Translator / Interpreter shall make his / her own travel arrangements to be present at the venue of the Environmental Public Hearing.
4. Order nominating for the Hearing shall be sent 15 days in advance.
5. Payment shall be made on submission of the documents as stated above.
6. The Public hearings are scheduled either on a working day / Saturday / Sunday, depending on the dates as fixed by the Collector.
7. No payment shall be applicable in case the Environmental Public Hearing is adjourned or re-scheduled for a future date after issue of nomination order.

Right to nominate the Interpreter / Translator for a particular Public Hearing shall vest with the Member Secretary / Chairman.

You may submit your quote to this office latest by 13/05/2021 and the same shall be opened on 17/05/2020..

Yours faithfully,



(Dr. Shamila Monteiro)
Member Secretary

Goa State Pollution Control Board

c..c to : Members of the Purchase Committee.