



GOA STATE POLLUTION CONTROL BOARD

CITIZEN'S CHARTER

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❖ **INTRODUCTION**

This Citizens Charter is an emphasis of the intention of Goa State Pollution Control Board to work for a cleaner, greener and commitment towards sustainable development by ensuring the control, prevention and abatement of pollution of streams, wells, land and the surrounding environment. This Citizens Charter is a part of our endeavour to move towards transparency in decision making, improving our responsiveness to the needs and demands of the citizens and other stakeholders.

Our mission is towards achievement of pollution free environment for a better quality of life to the people of this state, through effective implementation of the legislations and creating awareness among the public with emphasis on the process of recycle, reuse and restore the natural resources of the state.

❖ **ABOUT US**

The Goa State Pollution Control Board has been constituted on 01/07/1988 under the Water (Prevention & Control of Pollution) Act, 1974. Prior to that the erstwhile Union Territory Goa, Daman and Diu, the Central Board for the Prevention and Control of Water Pollution was performing the functions of the State Board in Goa. The Central Pollution Control Board at Ponda – Goa established a section office for the purpose. The same arrangement was continued till constitution of the State Board. In the meanwhile, the section office of the Central Board was shifted to Baroda on 4th April 1988, to reconstitute it as a West Zonal Office. All the relevant records pertaining to

Goa were transferred to the Goa State Pollution Control Board on 12th September 1988.

The Goa State Pollution Control Board after constitution established its office at Bambolim in Goa Medical College Complex. In June 1991, the Government of Goa allotted independent premises for the Board at Pattoo-Panaji, where the Board office was shifted in September 1991.

The Board acquired new premises on the first floor in Dempo Tower at Pattoo Plaza, Panaji and shifted its full setup at this new premise on 15th August 2002 and acquired new premises for a full fledged laboratory on the 4th floor Dempo Tower at Pattoo Plaza, Panaji on 15th August 2005.

❖ LEGISLATIONS ENFORCED BY US

The powers, functions and duties implemented by the Board are specified under the following Acts, Rules and Notifications:-

- 1) The Water (Prevention and Control of Pollution) Act was enacted in 1974 to provide for the prevention and control of water pollution, and for the maintaining or restoring of wholesomeness of water in the country. The Act was amended in 1988*
1(a) the Goa Water (Prevention and Control of Pollution) Rules 1988 as amended
- 2) Water(Prevention and Control of Pollution) Cess Act 1977 as Amended in 2003.*

- 3) *The Air (Prevention and Control of Pollution) Act was enacted in 1981 and amended in 1987 to provide for the prevention, control and abatement of air pollution in India.*
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3(a) The Goa Air (Prevention and Control of Pollution) Rules 1989 as amended from time to time

Note: - The Govt. of Goa vide Notification No.14-1-88-STE dated 2-1-92 has extended the air pollution control area over the whole State

- 4) *The Environment (Protection) Act was enacted in 1986 with the objective of providing for the protection and improvement of the environment. The Act was last amended in 1991.*
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RULES AND NOTIFICATIONS UNDER THE ENVIRONMENT PROTECTION ACT, 1986

- 1) Noise Pollution (Regulation and Control) Rules, 2000 as amended in 2010*
- 2) E-waste Management and Handling Rules 2011*
- 3) Plastics Waste (Management and Handling) Rules 2011*
- 4) The Hazardous Wastes (Management, Handling and Transboundary Movement) Rules, 2008 as amended in 2009*
- 5) The Batteries (Management and Handling) Rules, 2001*
- 6) The Municipal Solid Wastes (Management and Handling) Rules, 2000*
- 7) Environmental Impact Assessment Notification, 2006*

❖ ***POLICY FOR GRANT OF CONSENTS AND AUTHORIZATIONS***

Any activity that results in discharge of effluents and emissions are required to obtain prior consent from the Goa State Pollution Control Board under the Water Act and the Air Act.

There are two types of Consent.

- (i) Consent for Establishment (CFE) which has to obtain prior to establishment of an industry, operation or a process.
- (ii) Consent for Operation which has to be obtained prior to commission of an industry and for continuation of discharge and effluents.

The Board has commenced Online XGN System for accepting the application for obtaining consent under the Air Act and the Water Act. The applications are processed online by the Board.

The steps involved for obtaining consents

- ❖ **Stage - 1** The entrepreneurs after getting provisional registration from the Directorate of Industries and Mines in case of small scale industries and Clearance of HPCC in case of large or medium scale industries, are required to obtain clearance of the Board before taking any step to install the plant. To obtain this clearance, the entrepreneurs should submit his application in the prescribed form online XGN system for consent to Establish. A copy of the prescribed form is available online on the Board's Website on the website i.e www.goaspscb.gov.in. The duly filled in forms along with the fees either by Cash or Demand Draft should be deposited in the Bank during the banking hours i.e 10.00a.m to 2.00 p.m and the receipt of such payment should be submitted with the form and other accompaniments listed in the form.
- ❖ **Stage 2-** The Consent to Establish issued by the Board would be valid upto the commissioning of the plant or three years from the date of issue, whichever is earlier. The entrepreneur should submit his application for consent to operate in the Board office at least 30 days before commencement of the production, in a prescribed form available online on the Board's Website i.e www.goaspscb.gov.in. The application for consent to operate should be accompanied with a copy of the Consent to Establish and prescribed fees as mentioned in the Consent form along with all the necessary accompaniments. The application for Consent to operate also shall be processed as in the case of Consent to Establish.

Authorizations/Registrations issued By the Board

The applicant desirous to obtain Authorizations/Registrations under various Rules framed under the Environment (Protection) Act, 1986 as specified below are required to apply in the prescribed forms as applicable and submit to the Board Office:-

- 1) Bio-Medical Waste (Management and Handling) Rules, 1998
- 2) Hazardous Waste (Management, Handling and Transboundary) Rules, 2008
- 3) Municipal Solid Wastes (Management and Handling), Rules, 2000
- 4) Batteries (Management and Handling), Rules, 2001
- 5) Plastics Waste (Management and Handling) Rules, 2011
- 6) e-Waste (Management and Handling) Rules, 2011

1) **BIO-MEDICAL WASTE (MANAGEMENT AND HANDLING) RULES, 1998**

This Rule is applicable to all the health care institutions including hospitals, clinics, dispensaries, blood banks etc. In order to streamline the process of handling of Bio Medical waste such as segregation, disposal, collection and treatment all the health care institutions are required to obtain authorizations by applying in FORM I to the Board. In Goa we are the prescribed authority under this Rule and we issue authorizations to enable the applicant to discharge the responsibilities as per the rules.

2) **HAZARDOUS WASTE (MANAGEMENT, HANDLING AND TRANSBOUNDARY) RULES, 2008, AS AMENDED**

This rule is applicable to all generators, transporters, operators dealing with hazardous wastes as specified in the said rules. The objective of this Rule is to control generation, collection, treatment, import, storage and handling of hazardous waste. We issue authorizations under this Rule to enable the applicant to know about his responsibilities in the legal framework.

3) **THE MUNICIPAL SOLID WASTES (MANAGEMENT & HANDLING) RULES 2000**

These Rules were enforced in India from 2000 and apply to every municipal authority responsible for collection, segregation, storage, transportation, processing and disposal of municipal solid wastes. According to these Rules the municipal authority or an operator of a facility shall obtain authorization for setting up waste processing and disposal facility from the Board.

4) **BATTERIES (MANAGEMENT AND HANDLING) RULES 2001**

These Rules are being enforced in India from 2001 bestow responsibility on every manufacturer, importer, re-conditioner, assembler, dealer, recycler, auctioneer, consumer and bulk consumer involved in manufacture, processing, sale, purchase and use of batteries or components thereof. These Rules explain the responsibilities of manufacturer, importer, assembler, bulk

consumer, auctioneer and re-conditioner. According to these Rules stakeholders shall submit returns to us in prescribed format as per the period mentioned in the Rules.

5) **PLASTICS WASTE (MANAGEMENT AND HANDLING) RULES, 2011.**

The objective of this rule is to regulate the manufacture, sale, distribution and use of virgin and recycled plastic carrybags and recycled plastic containers.

The consent and authorisation applications FORMS are available on our website For all the applications referred to above if the application and checklist are completed in all respect, application will be cleared within the time specified which indicates working days only.

CESS RETURNS

As per the Water (Prevention and Control of Pollution) Cess Act, 1977 as amended every industrial unit consuming 10 kilolitres of water and above are required to pay Cess returns in the prescribed form with the State Pollution Control Board. Every industrial unit consuming 10kld or more are required to file water Cess returns in the prescribed form on yearly basis online. The same will be assessed online.

❖ **TIME FRAME FOR DECIDING CONSENT TO ESTABLISH/CONSENT TO OPERATE UNDER THE WATER ACT THE AIR ACT AND AUTHORIZATIONS UNDER THE ENVIRONMENT (PROTECTION) RULES**

The application fulfilling all the requirements shall be processed within the shortest possible period and in no case issue of Consent to Establish/Consent to Operate shall be delayed by more than 45 days. The files so received will be cleared by the Technical Advisory Committee every week and the files cleared will be displayed on the Notice Board of the Office, on the website and Consents so issued will be posted to the industries.

It would be in the interest of the entrepreneurs to co-operate with the Pollution Control Board in carrying out its function to maintain quality of environment of the State.

❖ **PROCEDURE FOR ENFORCEMENT**

To ensure compliance to the law we may have to initiate action when the law is violated. We enforce environmental laws with the principle of natural justice. The following are the procedures we adopt in for enforcement.

- Inspection of Industry as per random inspection list generated by the computer at the KSPCB Head Office or in reaction to complaint (complaint received will be duly entered into complaint register); or at the time of consent renewal;

- Bringing the attention of the defaulters to non-compliance to law with time frame to initiate corrective measures;
- Issuing a ‘show cause notice’ to furnish explanation why action should not be initiated;
- Conducting ‘Personal Hearing’ for non complying industries about violations, with complainants if any;
- Issuing ‘prohibitory orders’ to prohibit some of the activity like discharging wastewater outside their premises;
- Issuing ‘closure order;

❖ GRIEVANCE REDRESSAL MECHANISM:-

The aggrieved public can file their grievance in writing with the Member Secretary or meet personally the Officials concerned during 9.30a.m to 5.45p.m. The Goa State Pollution Control Board is not a licensing authority, but its clearance is essential for every industrial unit.