

Checklist of Documents

CONSENT TO ESTABLISHMENT

✓ Land allotment / earmarking letter or lease / Sale deed/ Form 1 & 14
✓ Provisional registration copy of SSI(Small Scale Industries),Tourism license (for Hotel/Guest House), Health Licence (for Restaurants/Spa/Ayurvedic & Homeopathic Clinic)
✓ Approval of Village Panchayat / Municipality (Not required units to be set up in Industrial Estates)
✓ Site plan (not required for units to be set up in Industrial Estates)
✓ Septic Tank Diagram with Dimensions
✓ Flow chart and detailed production process
✓ Layout plan showing the location of manufacturing equipments, water supply / drainage lines, position of chimneys, effluent treatment plant and final discharge point, sludge solid waste disposal points and septic tanks / soak pits
✓ Affidavit on stamp paper of value Rs. 50/- or Certificate from Chartered Accountant certifying the Total Estimated Investment for the Project.(Not Required For Spa/Ayurvedic & Homeopathic Clinic ,Proforma enclosed)

CONSENT TO OPERATE

✓ Land allotment / earmarking letter or lease / Sale deed/ Form 1 & 14
✓ Provisional registration copy of SSI(Small Scale Industries), Tourism license (for Hotel/Guest House), Health Licence (for Restaurants/Spa/Ayurvedic & Homeopathic Clinic)
✓ Approval of Village Panchayat / Municipality (Not required units to be set up in Industrial Estates)
✓ Site plan (not required for units to be set up in Industrial Estates)
✓ Septic Tank Diagram with Dimensions
✓ Process description and Process flow diagram.
✓ Layout plan showing the location of manufacturing equipments, water supply / drainage lines, position of chimneys, effluent treatment plant and final discharge point, sludge solid waste disposal points and septic tanks / soak pits
✓ Detailed layout plan of different process and point sources of emissions and position of stacks and chimneys and any other relevant details
✓ Latest Analysis report
✓ Details of Air Pollution control devices provided or proposed to be provided
✓ Photocopy of NOC or previous consent issued by this Board in case of Renewal of consent.
✓ Affidavit on stamp paper of value Rs. 20/- or Certificate from Chartered Accountant certifying the Total Estimated Investment for the Project.(Not Required For Spa/Ayurvedic & Homeopathic Clinic ,Proforma enclosed)

Affidavit Format

(Specimen of the matter to be typed on **Rs. 50/-** stamp paper and **Notarised**; to be submitted by the applicant along with the file)

I, Shri. _____ Son/daughter of _____, aged _____ years, Indian National, resident of _____, hereby solemnly declare an oath as follows.

1. I say that I am the Proprietor / Director / Authorised Signatory of M/s. _____ an industrial unit located at _____, Goa.
2. I say that the Gross Fixed Asset Value / Gross Estimated Value (in case of NOC) of our unit is as follows;
 - a. Land _____
 - b. Building _____
 - c. Plant & Machinery _____
 - d. Other fixed assets _____
 - Total _____

(Rupees _____)

3. I say that I am filing this Affidavit for the limited purpose of producing it before the Goa State Pollution Control Board for obtaining Consent. Solemnly affirmed at _____

Dated _____

Deponent

Name & Signature