

GOA STATE POLLUTION CONTROL BOARD

गोंय राज्य प्रदुशण नियंत्रण मंडळ

(An ISO 9001-2008 Certified Board)

Phone Nos : 91-832-2438567, 2438528
2438563, 2438550

Tel / Fax No. : 0832-2438528



Email id's :

Member Secretary, GSPCB - ms-gspcb.goa@nic.in
Environment Engineer, GSPCB - ee-gspcb.goa@nic.in
Scientist, GSPCB - scientist-gspcb.goa@nic.in
Asst. Env Engineer, GSPCB - aee-gspcb.goa@nic.in
Asst. Law Officer, GSPCB - alo-gspcb.goa@nic.in

No. 1/44/16-PCB/Vol.X/ 8332

03/08/2016

To,

Sub: Inviting Quotation

Sir,

Sealed quotations are hereby invited for the following.

Sr. No.	Description	Amount
1	Refilling of Computer Cartridges:-	
	a) Mono Laser Printer ML-1640	
	b) HP Laser Jet P1007	
	c) HP Laser Jet P1106	
	d) HP Laser Jet P1107	
	e) HP Laser Jet P1108	
	f) HP Laser Jet 1020 Plus	
	g) HP Laser 1136 MFP	
2	Cartridge Drum replacement	
	a) Mono Laser Printer ML-1640	
	b) HP Laser Jet P1007	
	c) HP Laser Jet P1106	
	d) HP Laser Jet P1107	
	e) HP Laser Jet P1108	
	f) HP Laser Jet 1020 Plus	
	g) HP Laser 1136 MFP	
3	Purchase of new Printer Cartridge	
	a) Mono Laser Printer ML-1640	
	b) HP Laser Jet P1007	
	c) HP Laser Jet P1106	
	d) H P Laser Jet P1107	
	e) HP Laser Jet P1108	
	f) HP Laser Jet 1020 Plus	
	g) HP Laser 1136 MFP	

You are required to submit your quote in the sealed envelope super scribed Quotation for refilling/ drum replacement/ Purchase of new Cartridge for the Computer Printers` the quotation should reach this office, latest by **12/08/2016**, along with the terms and conditions duly signed in token of acceptance of it. The rates quoted shall be valid for a period of one year from the date of order. The rates should be quoted inclusive of VAT/ any other taxes.

Yours faithfully,



(Devendra Arlekar)
Accounts Cum. Admn. Officer

C.c. to:-

1. IT Section, GSPCB to upload the quotation on the Boards website.
2. Office Copy
3. Guard File

TERMS AND CONDITIONS OF THE QUOTATION / TENDER

1.	The quotation / tender should be submitted in sealed envelopes super scribed as 'Quotation for 'supply/ refilling of printer toner' and will be accepted on behalf of the Member Secretary, Goa State Pollution Control Board.
2.	Quotation should be filled in ink or typed. The rates filled in pencil shall not be considered. The bidder / agency shall sign the Quotation form at each page and at the end in token of acceptance of all the terms and conditions of the Quotation.
3.	The rate shall be written in words and figures clearly. Corrections if any, should be duly attested by the bidder with date.
4.	The rates quoted should be inclusive of all i.e transport, loading, unloading service tax etc.
5.	The rate quoted by the agency should be valid for a period of one year from the date of submission of bid/ quote.
6.	The quotes which are conditional will not be accepted.
7.	Goa State Pollution Control Board will not assume any responsibility for loss, fire, damages thefts etc. of any materials / equipment etc. during the transfer of goods.
8.	Penalty as assessed by the Goa State Pollution Control Board will be imposed for non completion of the works in time and the same will be deducted from the bill before the payments.
9.	Attested copy of these terms and conditions duly signed by the agency shall be submitted alongwith the bid in confirmation of compliance.
10.	Over-writing and corrections are not accepted in the quote. However, if found unavoidable such over-writing / corrections should be properly attested.
11.	The bidder should carefully examine the specifications, work etc. In case of any doubt, the same may be confirmed from undersigned personally without any delay.
12.	The contractor shall not assign or sublet the contract or any part of contract or to any other agencies.

13.	The Income tax / Sales Tax will be deducted at source as per standard practice. Income tax / Sales Tax liability if any arising in future on account of the said contract will be recovered from the Supplier or / bidder.
14.	A copy of the Income Tax / Sales tax permanent Account number / Registration number, Service no. should be enclosed.
15.	Any other condition imposed by bidder will not be considered and the conditional Quotation will not be accepted.
16.	In case of any dispute arising out of the contract with regard to interpretation meaning or the terms and conditions, the place of jurisdiction shall be Panaji Goa, and the decision of the Member Secretary/ Chairman, Goa State Pollution Control Board shall be final and binding.
17.	If agency fails to fulfill the contractual obligation, the work will be got done by the department at the risk cost of the bidder.
18.	The bidder will be responsible for all legal consequences and liabilities arising out of lapses or negligence on his part (including his material and manpower)
19.	Member Secretary, Goa State Pollution Control Board, Panaji, reserves the right to accept or reject any or all the quotations without assigning any reason thereof.
20.	Goa State Pollution Control Board is an ISO certified Board.
21.	The place of jurisdiction shall be Panaji Goa.

Place:

Date:

Name and Signature with seal of Agency