

Right to Information Act, 2005

The basic object of the Right to Information Act 2005 is to empower the citizens, promote transparency and accountability in the working of the Government, contain corruption, and make our democracy work for the people in real sense. It goes without saying that an informed citizen is better equipped to keep necessary vigil on the instruments of governance and make the government more accountable to the governed. The Act is a big step towards making the citizens informed about the activities of the Government.

Public authorities are the repository of information which the citizens have a right to have under the Right to Information Act, 2005. The Act casts important obligations on public authorities so as to facilitate the citizens of the country to access the information held under their control. The obligations of a public authority are basically the obligations of the head of the authority, who should ensure that these are met in right earnest. Proper management of records is of utmost importance for effective implementation of the provisions of the Act.

SUO MOTU DISCLOSURE AS PER SECTION 4 (1)(b)

Public authorities should provide as much information suo motu to the public through various means of communications so that the public have minimum need to use the Act to obtain information. Internet being one of the most effective means of communications. The information may be posted on the website. Disclosures are expected to:

- i) Enable the citizen to access the information held by Public authorities without their having to take recourse to the provisions of RTI Act;
- ii) Promote transparency and accountability in the functioning of the government to promote participatory governance

(1) THE PARTICULARS OF ITS ORGANISATION, FUNCTIONS AND DUTIES

1.1 With increasing industrialization and the establishment of factories which emit smoke and other air pollutants, there was worldwide concern for protection of environment. In June 1972, the United Nations Conference on the Human Environment was held in Stockholm, where decisions were taken to take appropriate steps for preservation of the natural resources of the earth, which, among other things, included preservation of the quality of air and water by controlling pollution. In 1974, Parliament enacted the Water (Prevention and Control of Pollution) Act, 1974, with a view to prevent and control water pollution and to maintain and restore wholesomeness of water. In furtherance of the decisions taken at Stockholm, Parliament enacted the Air (Prevention and Control of Pollution) Act, 1981, to provide for prevention, control and abatement of air pollution. The Water and the Air Pollution Acts provides for the constitution of the State Pollution Control Boards to deal with the problem of water and air pollution.

The Goa State Pollution Control Board (GSPCB) is an autonomous statutory organization constituted on 1st July, 1988 under the Water (Prevention & Control of Pollution) Act, 1974 and Air (Prevention & Control of Pollution) Act, 1981 with perpetual succession and common seal . The GSPCB is presently operating from Saligao. The whole of the State of Goa is its jurisdiction. The Offices of the Chairman, Member Secretary, Technical section,

Legal section, Accounts section, Scientific section (including Laboratory), Information and Technology section & Administrative Section are currently operating from the premises at Saligao, Bardez – Goa. SPCB have been assigned an important role for prevention and control of pollution from different sources. In recent years, additional responsibilities have been assigned to the Boards for enforcement of various statutes

Vision

To conserve and improve the environment and natural resources of the State and to address future pollution-related problems in the state and also act as advisory to Stat Government. It is conceived as a long-term plan of the Board that compiles emerging pollution issues, articulates well-thought out strategies to handle them effectively, and indicate the process of building up its own physical and intellectual capacity.

Mission

Environment is wealth which needs protection from being plundered by law violators, for their monetary interests, by adequate monitoring and stringent vigilance. Its principal function is to ensure compliance of environment-related laws, Acts and Rules framed thereunder by the industrial units and other establishments and further to plan, coordinate, promote and oversee the environment conservation and enhancement programmes through environmentally compatible management practices and technologies

Objectives

- Witnessing phenomenal industrial and economic growth, the Board is certain to be called upon to address many environment-related challenges. The challenges range from anticipating the emerging environmental issues related to various categories of industries, the scope of pollution control to construction, municipal and domestic systems and generating public awareness to environment demands. From the viewpoint of effectiveness of implementation of the Board's policies, the challenge is to create an environment which is conducive to the development and nurturing of partnership among the main actors in the management of environment the industry, the common man, and the Board.
- Planning, coordinating, promoting and overseeing the environment, science & technology and pollution prevention, abatement and control activities and programmes for environment protection, conservation and enhancement by regulation, policy formulation, supervision and monitoring using innovative technologies.
- Strengthening of environment awareness, assessment, advocacy and action by facilitating organized collection, collation and dissemination of environmental information.

1.2 THE COMPOSITION OF THE GOA STATE POLLUTION CONTROL BOARD

The composition is provided in section 4(2) of the Water (Prevention and Control of Pollution) Act 1974 and section 5(2) of the Air (Prevention and Control of Pollution) Act 1981

A State Board shall consist of the following members, namely:-

(a) a chairman, being a person having special knowledge or practical experience in respect of matters relating to environmental protection or a person having knowledge and experience in administering institutions dealing with the matters aforesaid, to be nominated by the State Government:

Provided that the chairman may be either whole- time or part-time as the State Government may think fit;

(b) Such number of officials, not exceeding five, to be nominated by the State Government to represent that Government;

(c) Such number of persons, not exceeding five, to be nominated by the State Government from amongst the members of the local authorities functioning within the State;

(d) such number of non-officials, not exceeding three, to be nominated by the State Government to represent the interests of agriculture, fishery or industry or trade or any other interest which, in the opinion of the State Government, ought to be represented;

(e) Two persons to represent the companies or corporations owned, controlled or managed by the State Government, to be nominated by that Government;

(f) A full-time member-secretary, possessing qualifications, knowledge and experience of scientific, engineering or management aspects of pollution control, to be appointed by the State Government.

CONSTITUTION OF THE PRESENT BOARD

Present Constitution of Goa State Pollution Control Board



Government of Goa

Department of Environment & Climate Change

4th Floor, Dempo Tower, Panaji - Goa 403001

Phone nos. 0832-2951089 e-mail: dir-env.goa@gov.in

No: 31-9-2017/STE-DIR/Part-I/1060

Date: 05/01/ 2022

NOTIFICATION

In exercise of the powers conferred by sub-sections (1) and (2) of Section 4 of the Water (Prevention and Control of Pollution) Act, 1974 (Central Act 6 of 1974), the Government of Goa is pleased to re-constitute the Goa State Pollution Control Board (GSPCB) for the period of three years from the date of notification in Official Gazette. The composition of the Board shall be as follows:-

1	Mr. Mahesh Patil	Chairman
2	Director, Directorate of Industries, Trade & Commerce	Member

3	Chief Engineer, Water Resource Department	Member
4	Director, Food & Drugs Administration	Member
5	Chief Inspector of Factories & Boilers	Member
6	Director, Directorate of Health Services	Member
7	Shawn Brian Martins, Panch Member Village Panchayat Calangute	Member
8	Shri Shubham Chodankar, Corporate, Corporation City of Panaji	Member
9	Unnati Sahastrabhudhe, Panch Member, Village Panchayat Velguem	Member
10	Shri Ashirwad T Khorjuvekar, Councilor Mapusa Municipal Council	Member
11	Shri Pradip K Naik, Councilor, Curchorem Cacora Municipal Council	Member
12	President, Confederation of Indian Industries	Member
13	President, Goa Chamber of Commerce of Industries (GCCCI)	Member
14	President, Travel & Tourism Association of Goa	Member
15	Managing Director, Goa State Infrastructure Development Corporation	Member
16	Managing Director, Goa Waste Management Corporation	Member
17	Dr. Shamila Monteiro	Member Secretary

**By order and in the name of the
Governor of Goa
(Sd/-)**

(Dasharath M. Redkar)

Director(Environment)/Ex-officio Jt. Secretary to Government)

1.3 MAIN ACTIVITIES/FUNCTIONS OF THE GOA STATE POLLUTION CONTROL BOARD.

- (a) To Plan a comprehensive programme for the prevention Control or abatement of pollution of streams and wells.
- (b) To advise the State Government on any matters concerning the prevention, Control or abatement of water pollution.
- (c) To collect and disseminate information relating to the water pollution and prevention, control or abatement thereof.
- (d) To encourage, conduct and participate in investigations and research relating to problems of water pollution, prevention, control or abatement of water pollution.
- (e) To inspect sewage or trade effluents, works and plants for the treatment of sewage and trade effluents and to review plans, specifications or other data relating to plant set up for the treatment of water, works for the purification thereof and the system for the disposal of sewage or trade effluents or in connection with the grant of any consent as required by this act.
- (f) Lay down, modify or annual effluent standards for the sewage and trade effluents and for the quantity of receiving water (not being) water in an inter-state stream) resulting from the discharge of effluents and to classify waters in the state.
- (g) To evolve economical and reliable methods of treatment of sewage and trade effluents, having regard to the peculiar conditions of soils, climate and water resources of different region and more especially the prevailing flow characteristics of water in streams and wells,

which render it impossible to attain even the minimum degree of dilution and other such functions

1.4. FUNCTIONS OF THE VARIOUS SECTIONS OF THE GOA STATE POLLUTION CONTROL BOARD.

SCIENTIFIC SECTION The Board has a full fledged laboratory, operating on the 1st and 2nd floors of the Office Building at Saligao. The laboratory is well equipped with instruments and equipments needed for carrying out analysis of water, air and soil, industrial effluents, rivers, wells, etc., for chemical, physical and bacteriological parameters including trace and toxic metals, pesticides and organic components. The Board laboratory follows the procedures / stipulated, protocol and guidelines in accordance with the MoEF and NABL accreditations.

TECHNICAL SECTION The Technical Section handles the consent management. Conducts Inspection of the industries, verifies and monitors the hazardous waste handling facilities, health care facilities, municipal solid waste facilities, etc. on regular basis.

LEGAL SECTION The Legal section handles all the legal / Court matters related to the functions of the Board. The matters are filed before the Hon'ble Supreme Court, the Hon'ble High Court, the National Green Tribunal (NGT), and the Administrative Tribunal the Appellate Authority under the Air Act and the Water Act and other Lower Courts. The Personal hearings for industries, Public Hearing (in case of industrial sectors mandating environmental clearance – EC. matters related to Right To Information (RTI) Act are also looked after by this Section. Complaints are scrutinized and examined. Notices/directions/clarifications are issued to the defaulting units.

ADMINISTRATIVE SECTION The Administrative Section deals with all the administrative matters of the Board trainings and maintenance of office building preparation of agenda and minutes for the Board meetings and subsequent follow up for the implementation of the decisions taken herein for smooth functioning of the Board.

ACCOUNTS SECTION The Accounts section of the Board deals with all the accounting and financial matters of the Board such as monitoring of Revenue and Expenditures, preparation of Annual Budget and to advise the Board on financial matters in accordance with the Government Rules and Procedures for smooth functioning.

INFORMATION AND TECHNOLOGY The Information and Technology section provides service to Industry in Online Registration for obtaining various Consents and Authorizations through Online Portal. The entire Board e-governance activities, support for Hardware and Software Infrastructure and troubleshooting are managed. The implementation of Office Automation System by SAP Enterprise Resource Planning for the paperless office.

1.5. LIST OF SERVICES BEING PROVIDED BY THE GOA STATE POLLUTION CONTROL BOARD.

A. Grant of Consent to Establish/Consent to Operate/Renewal

Section 25(1) of The Water (Prevention and Control of Pollution) Act 1974 provides for restrictions on new outlets and new discharges. It makes clear that they prohibit any person from establishing or taking any steps to establish any industry or process, or any treatment and disposal system, which is likely to discharge sewage or trade effluent into a stream or well or sewer or on land, without the previous consent of the Board

Under the scheme of the above provisions, an application has to be moved to the Board for the purpose of obtaining the consent. The Board is required to make such inquiries as it may deem fit. After following the prescribed procedure, the Board may grant its consent, subject to such conditions as it may deem fit and proper, or/and fix the duration during which such consent shall be operative. The Board may also refuse the consent for reasons to be recorded in writing.

No individual should knowingly allow/cause disposal or polluting/noxious/poisonous matter into any stream, sewer or even on land.

The Act is intended to cover not just industry which discharges trade effluent but any process or operation that results in a discharge of sewage not limited to trade effluent. Commercial shopping complexes, shopping malls and even residential complexes are covered.

The pollution caused by discharge of domestic sewage from a residential complex or trade effluent from a commercial complex or industry during the construction phase as well as at any stage after the complex becomes functional would attract the various provisions of the Water Act.

AIR (PREVENTION AND CONTROL OF POLLUTION) ACT, 1981

"Section 21) of The Air (Prevention and Control of Pollution)Act 1981

(1) Subject to the provisions of this section, no person shall, without the previous consent of the State Board, establish or operate any industrial plant in an air pollution control area.

2) An application for consent of the State Board under sub-section (1) shall be accompanied by such fees as may be prescribed and shall be made in the prescribed form and shall contain the particulars of the industrial plant and such other particulars as may be prescribed:

(4) Within a period of four months after the receipt of the application for consent referred to in sub-section (1), the State Board shall, by order in writing, and for reasons to be recorded in the order, grant the consent applied for subject to such conditions and for such period as may be specified in the order, or refuse such consent.

1.6 AUTHORIZATIONS GRANTED BY BOARD

The Board grants Authorization under the below mentioned Rules notified under the Environment (Protection) Act 1986.

- ❖ **The Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016.** the State Pollution Control Board may, after such inquiry as it considers necessary, and on being satisfied that the applicant possesses appropriate facilities for collection, storage, packaging, transportation, treatment, processing, use, destruction, recycling, recovery, pre-processing, co-processing, utilisation, offering for sale, transfer or disposal of the hazardous and other waste, as the case may be, and after ensuring technical capabilities and equipment complying with the standard operating procedure or other guidelines specified by the Central Pollution Control Board from time to time and through site inspection, grant within a period of one hundred and twenty days, an authorisation in **Form 2** to the applicant, which shall be valid for a period of five years subject to such conditions as may be laid down therein. The State Pollution Control Board based on the annual returns in Form 4 received from the occupiers and the operators of the facilities for disposal of hazardous and other wastes shall prepare an annual inventory of the waste generated; waste recycled, recovered, utilised including co-processed; waste re-exported and waste disposed and submit to the Central Pollution Control Board by the 30th day of September every year.

- ❖ **The Bio-Medical Waste Management Rules, 2016.** The Board shall receive application in Form II from every occupier or operator handling bio-medical waste, irrespective of the quantity as the case may be, for grant of authorisation and the prescribed authority shall grant the provisional authorisation in Form III and the validity of such authorisation for bedded health care facility and operator of a common facility shall be synchronised with the validity of the consents..

- ❖ **The Solid Waste Management Rules, 2016.** The municipal authority or an operator of a facility shall make an application in Form-I, for grant of authorization for setting up waste processing and disposal facility including landfills from the State Board. The municipal authority shall furnish its annual report in Form-II, - a. , copy to the State Board or the Committee on or before the 30th day of June every year. The State Board shall monitor the compliance of the standards regarding ground water, ambient air, leachate quality and the compost quality including incineration standards as specified under Schedules II, III and IV.

- ❖ **Batteries (Management and Handling), Rules, 2001**
Board Receive annual returns in Form 1, from the MANUFACTURER, IMPORTER, ASSEMBLER AND RE-CONDITIONER to file a half-yearly return of their sales and buy-back to the State Board in Form- I latest by 30th June and 31st December of every year. The prescribed authority for ensuring compliance of the provisions of these rules shall be the State Pollution Control Board

- ❖ **The Construction and Demolition Waste Management Rules, 2016.**
The Ministry of Environment, Forest and Climate Change notified the Construction & Demolition Waste Management Rules, 2016 on 29 March 2016. Construction and demolition waste is generated whenever any construction/demolition activity takes

place, such as, building roads, bridges, fly over, subway, remodelling etc. It consists mostly of inert and non-biodegradable material such as concrete, plaster, metal, wood, plastics etc. A part of this waste comes to the municipal stream. These wastes are heavy, having high density, often bulky and occupy considerable storage space either on the road or communal waste bin/container This category of waste is complex due to the different types of building materials being used in general.

- ❖ As per the Rules "construction and demolition waste" means waste comprising of building materials, debris and rubble resulting from construction, re-modelling, repair and demolition of any civil structure. The rules shall apply to every waste resulting from construction, re-modelling, repair and demolition of any civil structure of individual or organization or authority who generates construction and demolition waste such as building materials, debris, rubble.
- ❖ Wastes also include surplus and damaged products and materials arising in the course of construction work or used temporarily during the course of on-site activities.
- ❖ Under Rule 3, the following definitions have been provided:
- ❖ a. Sub rule (b) "construction" means the process of erecting of building or built facility or other structure, or building of infrastructure including alteration in these entities;
- ❖ b. Sub rule (d) "de-construction" means a planned selective demolition in which salvage, re-use and recycling of the demolished structure is maximized;

❖ **The Plastic Waste Management Rules 2016**

The Board shall receive applications from any person manufacturing or proposing to manufacture [plastic carry bags, multilayered plastic pouch or sachet] for the grant of registration or for the renewal of registration for the manufacturing unit using Form 1 appended to these rules; GSPCB shall take a decision on the grant of registration within ninety days of receipt of an application that is complete in all respect.

- ❖ **The E-waste (Management) Rules, 2016** The Ministry of Environment, Forest and Climate Change notified the E-Waste Management Rules, 2016 in supersession of the E-waste (Management & Handling) Rules, 2011. These rules were again Amended in 2018. These rules apply to every manufacturer, producer, consumer, bulk consumer, collection centres, dealers, e-retailer, refurbisher, dismantler and recycler involved in manufacture, sale, transfer, purchase, collection, storage and processing of e-waste or electrical and electronic equipment listed in Schedule I, including their components, consumables, parts and spares which make the product operational.

➤ **RESPONSIBILITY OF SPCB**

- (i) Inventorisation of e-waste.

- (ii) Grant and renewal of authorisation to manufacturers, dismantlers, recyclers and refurbishers.
- (iii) Monitoring and compliance of Extended Producer Responsibility - Authorisation as directed by Central Pollution Control Board and that of dismantlers, recyclers and refurbishers authorisation.
- (iv) Conduct random inspection of dismantler or recycler or refurbisher.
- (v) Maintain online information regarding authorisation granted to manufacturers, dismantlers, recyclers and refurbishers.
- (vi) Implementation of programmes to encourage environmentally sound recycling.
- (vii) Action against violations of these rules.
- (viii) Any other function delegated by the Ministry under these rules.

THE E-WASTE (MANAGEMENT) RULES, 2022 WAS PUBLISHED BY THE MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE ON NOVEMBER 2, 2022.

- This new rules will come to effect from April 1, 2023.
- They will apply to all businesses and individuals involved in manufacturing, sales, transfer, purchase, refurbishing, dismantling, recycling and processing of e-waste or electrical and electronic equipment.
- Under the new rules, the number of items that have been categorized as e-waste has been increased from 21 to 106.
- It includes all electrical devices and radiotherapy equipment, nuclear medicine equipment and accessories, Magnetic Resonance Imaging (MRI), electric toys, air conditioners, microwaves, tablets, washing machine, refrigerator, iPad and others.

❖ **The Noise Pollution (Regulation and Control) Rules, 2000.**

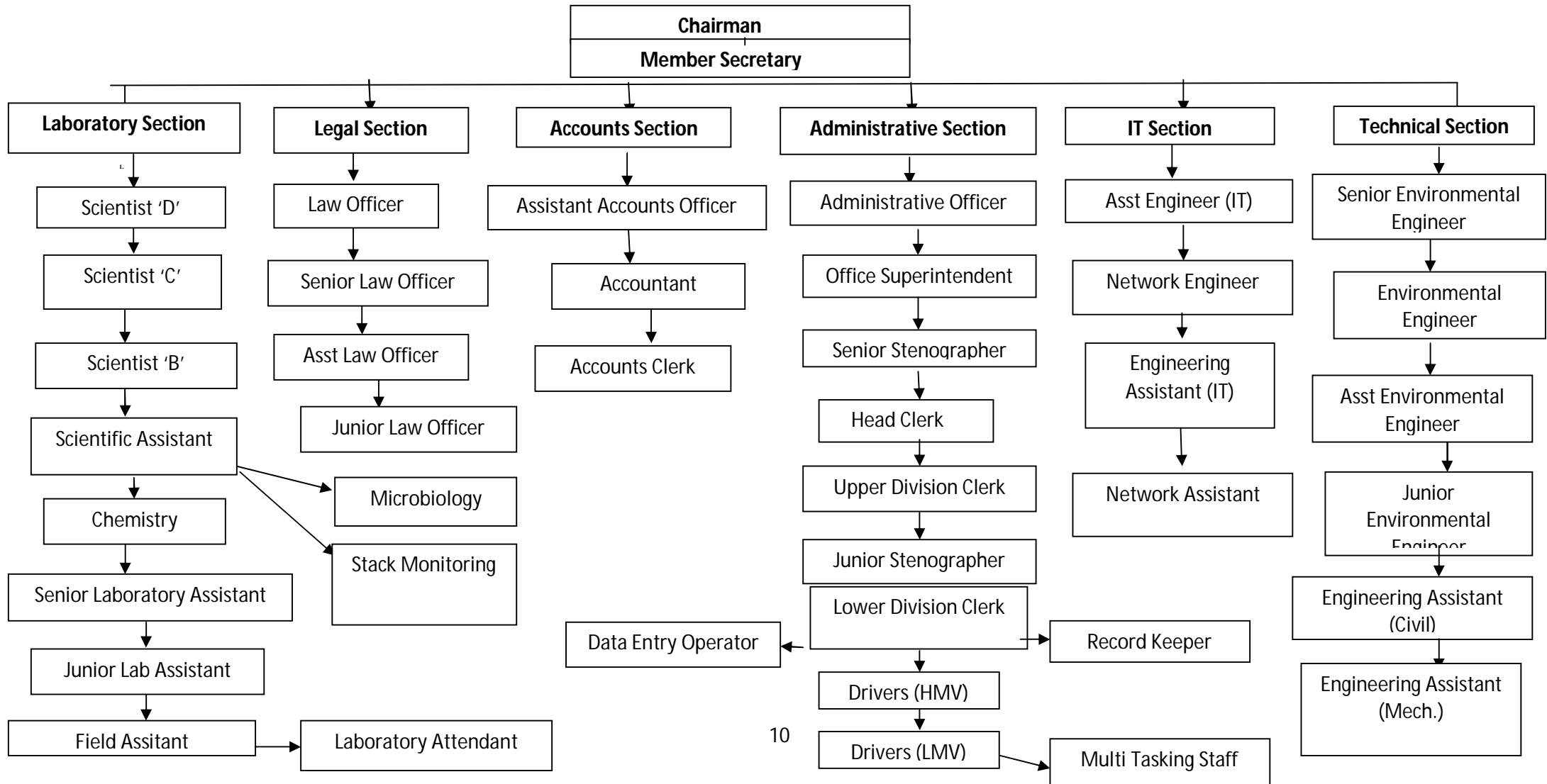
The reasoning behind the enactment of these rules was that the noise emitted by loudspeakers, vehicular horns, construction activities, music systems, industries, and other mechanical equipment have an adverse impact on the physical and physiological growth of human beings. These rules were formulated in order to curb the menace of excessive noise pollution from these sources to create an ambient atmosphere for healthy living.

The noise pollution rules prohibit the use of loudspeakers at night and provide provisions for penalties in case permission for the use of such devices is not sought from a competent authority. The Board conducts monitoring of the noise.

1.7. Organizational Structure Diagram

<http://goaspcb.gov.in/organisational-structure>

ORGANISATIONAL CHART OF THE GOA STATE POLLUTION CONTROL BOARD



8 EXPECTATION OF THE PUBLIC AUTHORITY FROM THE PUBLIC FOR ENHANCING ITS EFFECTIVENESS AND EFFICIENCY.

Man's quest for advancement has entered in a competition of industrialization and information technologies. Incomplete and inefficient technology coupled with increased population is the main cause of man-made pollution. It is very essential to reduce the spread of pollution. Each and every individual should be aware of his role in the prevention of pollution. An individual can adopt several preventive measures to reduce pollution. Individuals can contribute several indirect roles to minimize pollution. The sense of belongingness matters in keeping the environments favourable and conducive to sustenance of lives and properties. Effort by each individual at his or her level can have a significant effect on global level. Aware and inspired individuals are strongest tool to tackle pollution. This is because an aware individual not only lessens the burden on state but also can tackle problem of pollution more effectively

when a unit or an industrial plant is given consent to operate, the unit ought to comply with all the conditions stated in the order of consent to establish and installed the requisite effluent treatment plants and air-pollution devices to ensure that it causes no pollution.

1.9. Mechanism available for monitoring the service delivery and public grievance resolution.

Board provides service to Industry in Online Registration for obtaining various Consents and Authorizations through Online Portal. The entire Board e-governance activities, support for Hardware and Software Infrastructure and troubleshooting are managed. The implementation of Office Automation System by SAP Enterprise Resource Planning for the paperless office

1.10 Complaints mechanism

Complaints can be filed through email : mail.gspcb@gov.in or hand delivery or by Post or through telephone/mobile by any person. Verification through inspection is conducted. The complainants are duly informed regarding conduct of such inspections and action initiated with respect to the complaints. The detail standing operating procedure for handling complaints are available in the Office hard files.

May refer Integrated Management Systems Aspect Register – Quality Environment Health And Safety (QHES) – Standard Operating Procedure for complaints available in Office.

1.11. Address of the office:

Goa State Pollution Control Board, Near Pilerne Industrial Estate, Opp. Saligao Seminary, Saligao Bardez Goa- 403541. Email: mail.gspcb@gov.in.
Phone nos:- 0832-2407700, 2407701, 2407702, 2407703.
Fax No. 0832-2407700

1.12: Office hours:

9:30a.m to 5:45 p.m with lunch break of 45 minutes from 1:15 p.m to 02:00p.m

1.13 Public can access/inspect files under intimation from 10:00a.m to 12.30 noon and from 2:30p.m 4:30p.m

2) Powers and Duties of Officers and Employees

Powers and duties to be exercised by the Chairman of the Board

Email id:- mkpatil64@gmail.com mobile No. 9765565504

Official Address:- GSPCB, Near Pilerne Industrial Estate, Opp. Saligao Seminary, Saligao, Bardez – Goa - 403511

- (1) Subject to the policy approved by the Board, the general management of the of waters and business of the Board shall be with the Chairman who shall have power to do all things necessary or desirable for the management of affairs of the Board in carrying out its objectives.
- (2) The Chairman may, (i) with prior approval of the Government undertake tours within India for carrying out the functions of the Board. (ii) With the prior approval of the Government, visit any foreign country for carrying out the functions of the Board.
- (3) The Chairman shall have power to accord administrative and financial sanction to all estimates without any financial limit in the allocation made for such purposes in the budget of the Board.
- (4) In the matter of acceptance of tenders, the Chairman shall have full powers without any monetary limit.

Powers and duties of the Member Secretary.—

Email id:- ms-gspcb.goa@nic.in mobile No.--9326125026

Official Address: - GSPCB, Near Pilerne Industrial Estate, Opp. Saligao Seminary, Saligao, Bardez – Goa - 403511

The Member Secretary shall be subordinate to the Chairman and shall, subject to the control of the Chairman, exercise the following powers, namely:—

- (i) The Member Secretary may undertake tours within India for the performance of duties entrusted to him by the Board provided that he shall keep the Chairman informed of his tours and obtain the previous permission from the Board for his tours outside the State of Goa.
- (ii) The Member Secretary shall be in charge of all the confidential papers of the Board and shall be responsible for preserving them.
- (iii) The Member Secretary shall produce such papers whenever so directed by the Chairman or by the Board.
- (iv) The Member Secretary shall make available to any member of the Board, for his perusal, any record of the Board.

No Powers are entrusted to officers and employees of the Board. The job responsibilities are specified below:-
Technical Section

Official Address:- Goa State Pollution Control Board, Near Pilerne Industrial Estate, Opp. Saligao Seminary, Saligao Bardez-Goa.

Sr.No	Name	Designation	Mobile.No.	Email	Job Responsibilities
1.	Sanjeev Joglekar	Senior Environmental Engineer	9404314296	see-gspcb@gov.in	Technical Section Head. Overall Incharge of Consent management and rules under EP Act
2.	Nandan Prabhudessai	Assistant Environmental Engineer	9423888238	aetech-gspcb@gov.in	Consent Management and all rules under EP Act for all Talukas
3.	Keshav Fadke	Assistant Environmental Engineer	9423885237	keshav.fadke@gmail.com	Incharge of Salcete and Mormugao taluka
4.	Rohan Nagvekar	Assistant Environmental Engineer	9423061734	rnagvekar_4679@yahoo.co.in	Incharge of Quepem, canacona and Sanguem taluka and Nodal Officer for Plastic Waste Management Rules
5.	Manoj Kudalkar	Assistant Environmental Engineer	9823466347	manojkudalkar@gmail.com	Incharge of Dharbandora and Sattari Taluka. Nodal officer for Solid Waste and Construction & Debris and Battery Rules
6.	Amit Shanbag	Assistant Environmental Engineer	9423322775	amitshanbag@gmail.com	Incharge of Bardez taluka/ Nodal officer for Noise and Biomedical Waste Management rules
7.	Pravin Fal dessai	Assistant Environmental Engineer	9764668555	dessai_pravin@yahoo.co.in	Incharge of Ponda and Tiswadi Taluka. Nodal officer for Hazardous & Other Waste Management Rules
8.	Livia D'Silva	Scientist 'B'	9822584580	Livia_kraig@rediffmail.com	Incharge of Pernem and Bicholim Taluka. Nodal Officer for E-waste Rules
9.	Chaitanya Salgaonkar	Scientific Assistant	9764017059	aahana03@rediffmail.com	Inspecting officer for Bardez taluka
10.	Devesh Gholkar	Junior Environmental Engineer	9404454285	deveshgholkar@gmail.com	Inspecting Officer for Sattari Taluka and C & D Rules
11.	Vijay Kansekar	Junior Environmental Engineer	8668987468	kansekarvijay@gmail.com	Inspecting officer for Mormugao and Salcete taluka
12.	Shashank Dessai	Junior Environmental Engineer	9923326872	shashank_0607@rediffmail.com	On Deputation
13.	Siddhant Prabhu Dessai	Junior Environmental Engineer	8007878043	prabhudessaisiddhant@gmail.com	Inspecting officer for Salcete Taluka
14.	Sebastiao Barreto	Engineering Assistant (Civil)	9767507572	sebastiao_barreto@rediffmail.com	Inspecting officer for Biomedical Waste Rules (North) and Noise Rules

15.	Ashley Pereira	Engineering Assistant (Civil)	9822057938	ashley_5893@yahoo.co.in	Inspecting Officer for Pernem Taluka and Hazardous Waste (North)
16.	Sebastiao Colaco	Engineering Assistant (Civil)	9822202928	salvyc@yahoo.com	Inspecting officer for Canacona and Sanguem
17.	Liston Fernandes	Engineering Assistant (Mechanical)	9890194371	liston.goa@gmail.com	Inspecting Officer for Biomedical Waste (South) and hazardous Waste (South)
18.	Sherwin Da Costa	Junior Environmental Engineer	7507169817	dcostasherwin@gmail.com	Inspecting Officer for Dharbandora and Battery rules Nodal officer for ISO
19.	Siddhant Dessai	Junior Environmental Engineer	9158871017	siddhant.desai@outlook.com	Inspecting officer for Quepem, Solid Waste and Plastic Waste
20.	Kundan Shet	Junior Environmental Engineer	8806647440	kundan279@gmail.com	Inspecting officer for Bardez
21.	Prathamesh Dessai	Junior Environmental Engineer	8605070789	ppgaunsdessai@gmail.com	Inspecting officer for Bicholim
22.	Vishwendra Naik	Junior Environmental Engineer	9765185843	vishwen.naik@gmail.com	Inspecting officer for Salcete
23.	Saish Waldankar	Junior Environmental Engineer	8975557617	saishwaldankar@gmail.com	Inspecting Officer for Ponda
24.	Aryada Deshpande	Junior Environmental Engineer	9404755777	aryadadeepak@gmail.com	Inspecting Officer for Tiswadi and E-waste
25.	Rajmohan Prabhudesai	Junior Environmental Engineer	9130808419	rajmohan.prabhudesai@gmail.com	Inspecting Officer for Bardez
26.	Priyanka Naik	Junior Stenographer	9823939994	naikpriyanka7875@gmail.com	Dealing Hand for Pernem and Bicholim
27.	Valenie Abranches	Data Entry Operator	9850253595	valenieabranches@gmail.com	Dealing hand for Bardez and Sattari
28.	Dorothy Fernandes	Data Entry Operator	9767913122	fernandesdorothy30@gmail.com	Dealing hand for Tiswadi
29.	Aleluia D'Melo	Data Entry Operator	8888186420	Dmeloaleluia1@gmail.com	Dealing hand for Dharbandora and Biomedical
30.	Francisca Auria Lobo	Lower Division Clerk	9881335276	aurialobo410@yahoo.co.in	Dealing hand for Salcete
31.	Maison Fernandes	Lower Division Clerk	9049986265	Son-6265@rediffmail.com	Dealing hand for Mormugao
32.	Joice Coutinho	Lower Division Clerk	7066961657	coutinhojoyce1112@gmail.com	On leave
33.	Ria Naik	Lower Division Clerk	9881072066	rianaik2020@rediffmail.com	Dealing Hand for Canacona and Sanguem
34.	Suzee Fernandes	Lower Division Clerk	8390908216	fernandsuzee@gmail.com	Dealing hand for Ponda
35.	Alisha Colaco	Lower Division Clerk	8806787550	pereiracarson13@gmail.com	Dealing Hand for Quepem
36.	Guadalupe Almeida e Dias	Record Keeper	8605942157	guadalupedias@yahoo.com	Dealing Hand for Bardez

Scientific Section

Sr.No	Name	Designation	Mobile.No.	Email	Job Responsibilities
1	Jenica Sequeira	Scientist 'D'	9158008630	Scid-gspcb@gov.in	<ol style="list-style-type: none"> 1. Section-in-charge 2. Overall management of the Board water and air laboratory. 3. To authorize and ensure operations of the instruments and analysis of water, air and sediment samples by strictly adhering to relevant standards or MSP's.
2	Connie Fernandes	Scientist 'C'	8390908201	connie.f.fernandes@gmail.com	<ol style="list-style-type: none"> 1. To authorize and ensure operations of Noise Monitoring by strictly adhering to relevant SOP. 2. Assessment and maintenance of record of Noise Monitoring reports submitted by registered units having valid consents as applicable.
3	Mohan Girap	Scientist 'C'	9422451650	Scic-gspcb@gov.in	<ol style="list-style-type: none"> 1. To authorize and ensure operations and data analysis/interpretation of water samples under NWMP Programme (MINARS) and forwarding of monitoring data to CPCB for record/update by the 10th of the following month and follow – up action till closure. 2. Ensuring equipment involved in MINARS are duly calibrated as per procedure.
4	Francisca Pereira	Scientist 'C'	9028414910	franciscaingoa@gmail.com	<ol style="list-style-type: none"> 1. Air Laboratory Incharge 2. To authorize operations of the instruments and analysis of samples by strictly adhering to relevant standards or MSP's. 3. To authorize and ensure operations of the instruments, Monitoring of Ambient Air Quality, Stack Analysis by strictly adhering to relevant standards or

					MSP's. 4. Management Representative for IMS
5	Sanjay Kankonkar	Scientist 'B'	9822930565	kankonkar252@yahoo.co.in	<ol style="list-style-type: none"> 1. Authorized Signatory (South Goa) 2. Carry out analysis of water, air, stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's and to operate, maintain and carry out in-house calibration of air/water laboratory equipment's 3. to analyze water samples collected during Monitoring of Effluent Treatment plants, Sewage Treatment Plants, complaints and Rivers under the project NWMP within the defined time period
6	Nilesh Parsekar	Scientist 'B'	9423313887	nilesh.parsekar@rediffmail.com	<ol style="list-style-type: none"> 1. Authorized Signatory (North Goa) 2. Carry out analysis of water, air, stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's and operate, maintain and carry out in-house calibration of water laboratory equipment's. 3. To analyse water samples collected during Monitoring of Effluent Treatment plants, Sewage Treatment Plants, complaints and Rivers under the project NWMP within the defined time period
7	Ganpat Naik	Scientist 'B'	9158008625	gm.naik7500@gmail.com	<ol style="list-style-type: none"> 1. Maintenance & Operation of GSPCB monitor 5 Ambient Air Quality Monitoring stations under NAMP Project of approved by CPCB and the submission to CPCB, Bangalore, Delhi, uploading on EAQDES i.e CPCB portal and Board website. 2. Nodal Officer for Out-Sourced 14 Ambient Air Quality Monitoring stations under NAMP Project of approved by CPCB, the data evaluation, uploading on EAQDES i.e CPCB portal and Board website. 3. Facilitate installation of Continuous Ambient Air Quality Monitoring stations as & when required. 4. AAQM monitoring w.r.t complaints
8	Sahyadri Gurav	Scientist 'B'	9923788992	sayadri.sinari@gmail.com	<ol style="list-style-type: none"> 1. collect and carry out analysis of Air, stack, Water and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. 2. analyse water samples collected during Monitoring of Effluent Treatment

					plants, Sewage Treatment Plants, complaints and Rivers under the project NWMP and Air samples collected under the project NAMP within the defined time period.
9	Denza Cardozo	Scientific Assistant (Micro.)	7769850267	denzacardozo@gmail.com	<ol style="list-style-type: none"> 1. collect and carry out analysis of microbiology water, air, stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. 2. operate, maintain and carry out in-house/external calibration of water laboratory equipment's
10	Edma P. Sheth	Scientific Assistant (Chemistry)	9420159418	edma_08@rediffmail.com	<ol style="list-style-type: none"> 1. carry out analysis of water, air, stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. 2. operate, maintain and carry out in-house/external calibration of water laboratory equipment's
11	Joshna Mahale	Scientific Assistant (Chemistry)	9527482612	pjosna@yahoo.co.in	<ol style="list-style-type: none"> a) collect and carry out analysis of Air, stack, Water and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. b) operate, maintain and carry out in-house calibration of air/water laboratory equipment's
12	Avina Barretto e Pereira	Scientific Assistant (Chemistry)	9850633033	avina54@rediffmail.com	<ol style="list-style-type: none"> 1) carry out analysis of water, air, stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. 2) operate, maintain and carry out in-house/external calibration of water laboratory equipment's
13	Ravi Naik	Scientific Assistant (Chemistry)	9764540705	naik.ravi@rediffmail.com	<ol style="list-style-type: none"> 1) Analyst for Air samples (South Goa) 2) collect and carry out analysis of air/stack, water and sediments samples and noise monitoring by strictly adhering to relevant standards or MSP's 3) operate, maintain and carry out in-house/external calibration of air/water laboratory equipment's
14	Reshma Vaz	Scientific Assistant (Chemistry)	9763818757	reshmavaz12@gmail.com	<ol style="list-style-type: none"> 1) carry out analysis of water, stack, air and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. 2) operates, maintain and carry out in-house/external calibration of water laboratory equipment's
15	Sajid Inamdar	Scientific Assistant (Chemistry)	9822153819	sajidahmedinamdar@rediff.com	<ol style="list-style-type: none"> 1) Collects and assist the analyst's in preparing the reagents, analysis and other activities related to water, air, stack and sediment laboratory and noise

					<p>monitoring as and when required.</p> <p>2) operates, maintain and carry out in-house/external calibration of water laboratory equipment's</p>
16	Waman Chari	Scientific Assistant (Chemistry)	8766576821	wchari@rediffmail.com	<p>1) collects and assist the analyst's in preparing the reagents, analysis and other activities related to Stack/ air, water and sediment laboratory and noise monitoring as and when required.</p> <p>2) operates, maintain and carry out in-house/external calibration of stack/water laboratory equipment's.</p> <p>3) Installation of CAAQMS at industries.</p>
17	Santosh Haldankar	Scientific Assistant (Chemistry)	9860797273	haldankarsan25@gmail.com	<p>1) Collects and assist the analyst's in preparing the reagents, analysis and other activities related to water, air and sediment laboratory and noise monitoring as and when required.</p> <p>2) operates, maintain and carry out in-house/external calibration of water laboratory equipment's</p>
18	Sanmesh Borkar	Scientific Assistant (Chemistry)	9822985901	sanmesh_b@rediffmail.com	<p>1) carry out analysis of water, air, stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's.</p> <p>2) operates, maintain and carry out in-house calibration of air/water laboratory equipment's</p>
19	Krishnanath Pednekar	Scientific Assistant (Stack Mon.)	9890454380	pednekar.krishna@yahoo.co.in	<p>1) collects and carry out analysis of water, air, sediment and stack samples and noise monitoring by strictly adhering to relevant standards or MSP's</p> <p>2) Operates, maintain and carry out in-house/external calibration of stack laboratory equipment's.</p>
20	Nilesh Surlekar	Senior Laboratory Assistant	9637891483	atharv0412@gmail.com	<p>1) collects and assist the analyst's in preparing the reagents, analysis and other activities related to Stack/Air/Water/ sediment laboratory and noise monitoring as and when required.</p> <p>2) operates, maintain and carry out in-house calibration of Stack/air/water laboratory equipment's.</p>
21	Samir Borkar	Senior Laboratory Assistant	9158008627	smborkarz@gmail.com	<p>1) Analyst for air samples (North Goa)</p> <p>2) collect and assist the analyst's in preparing the reagents, analysis and other activities related to air/ stack, water and sediment laboratory and noise monitoring as and when required.</p> <p>3) operate, maintain and carry out in-house/external calibration of air laboratory equipment's</p>

22	Jocelyn Coelho	Senior Laboratory Assistant	9423323513	coelho8385@yahoo.com	<ol style="list-style-type: none"> 1) carry out analysis of water, air/ stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. 2) operates, maintain and carry out in-house calibration of water laboratory equipment's
23	Kamlesh Kavlekar	Senior Laboratory Assistant	9049466556	kavlekar123@gmail.com	<ol style="list-style-type: none"> 1) carry out analysis of water, air / stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. 2) Operates, maintain and carry out in-house/external calibration of stack/water laboratory equipment's
24	Sunny Pirankar	Senior Laboratory Assistant	7588859372	pirankar@gmail.com	<ol style="list-style-type: none"> 1) Collect's and assist the analyst's in preparing the reagents, analysis and other activities related to Air/Stack/ water and sediment laboratory and noise monitoring as and when required. 2) Collect's air/stack/water samples and to ensure safe receipt of all items carried for sampling are brought back to the laboratory.
25	Johnny Moniz	Senior Laboratory Assistant	9881903081	johnnymoniz214@gmail.com	<ol style="list-style-type: none"> 1) carry out analysis of water, air/stack and sediment samples and noise monitoring by strictly adhering to relevant standards or MSP's. 2) operates, maintain and carry out in-house/external calibration of air laboratory equipment's
26	Reema Redkar	Junior Laboratory Assistant	9158507567	kaulekarreema@yahoo.in	<ol style="list-style-type: none"> 1) Assist's the analyst's in preparing the reagents, analysis and other activities related to microbiology/water, stack, air and sediment laboratory and noise monitoring as and when required. 2) operates, maintain and carry out in-house/external calibration of microbiology/water laboratory equipment's
27	Freddy Barbosa	Junior Laboratory Assistant	9767460139	Freddybarbosa12@gmail.com	<ol style="list-style-type: none"> 1) To carry out analysis of water, air/stack and sediment samples and noise monitoring operates, maintain and carry out in-house/external calibration of air laboratory equipment's
28	Felsy Pereira	Junior Laboratory Assistant	8308231456	felsy.pereira19@gmail.com	<ol style="list-style-type: none"> 1) Maintaining sample register 2) Accepting Sample Analysis Requisition form (GSPCB/F/01) duly filled in by inspection/ sample collection team leader and sample code number to samples received post inspection/ collection
29	Nishtha Lolayekar	Junior Laboratory Assistant	8208965853	nishi2792@gmail.com	<ol style="list-style-type: none"> 1) Assist's the analyst's in preparing the reagents, analysis and other activities related to water, air, stack and sediment

		Assistant			laboratory and noise monitoring as and when required. 2) Operates, maintain and carry out in-house/external calibration of water laboratory equipment's
30	Deepak Naik	Junior Laboratory Assistant	9158008616	naikdeepak19@rediffmail.com	1) Assist's the analyst's in preparing the reagents, analysis and other activities related to Air/Stack, water and sediments laboratory and noise monitoring as and when required. 2) Collects air/stack/water/ sediment samples and to ensure safe receipt of all items carried for sampling are brought back to the laboratory.
31	Sophia Dias	Junior Laboratory Assistant	9011547496	Sofia.dias135@gmail.com	1) collects carry out analysis of water, stack/air and sediment samples and noise monitoring 2) To operate, maintain and carry out in-house/external calibration of water laboratory equipment's
32	Quiteria Fernandes	Junior Laboratory Assistant	9637093315	kituferns@gmail.com	1) Maintaining sample register 2) Accepting Sample Analysis Requisition form (GSPCB/F/01) duly filled in by inspection/ sample collection team leader and sample code number to samples received post inspection/ collection within 24 hours of receipt
33	Swara Gaonkar	Junior Laboratory Assistant	9764242957	shital.laad@gmail.com	1) Collects and assist the analyst's in preparing the reagents, analysis and other activities related to water, air, stack and sediments laboratory and noise monitoring as and when required. 2) Operates, maintain and carry out in-house/external calibration of water laboratory equipment's
34	Wilma D'Costa	Junior Laboratory Assistant	9637892789	wilma9134@gmail.com	1) Collect's and assist the analyst's in preparing the reagents, analysis and other activities related to water, air, stack & sediment laboratory and noise monitoring as and when required. 2) Operates, maintain and carry out in-house/external calibration of water laboratory equipment's
35	Anthony Miranda	Junior Laboratory Assistant	9765255592	Anthonymiranda6992@gmail.com	1) Assist the analyst's in preparing the reagents, analysis and other activities related to Air/Stack, water and sediment laboratory and noise monitoring as and when required. 2) Collects air/ stack/ water samples and to ensure safe receipt of all items carried for sampling are brought back to the laboratory. Measuring the pH, turbidity and conductivity of the samples and recording the same in the

					concerned register immediately on returning from inspection when deputed for sampling.
36	Luiza D'Silva	Field Assistant	9823249079	lizadsilva23@gmail.com	<ol style="list-style-type: none"> 1) Collects and assist the analyst's in preparing the reagents, analysis and other activities related to water, air, stack and sediment laboratory and noise monitoring as and when required. 2) Collects water samples during Monitoring of Effluent Treatment plants, Sewage Treatment Plants and Rivers and other water bodies under the project NWMP as well as solid/soil samples. To ensure safe receipt of all items carried for sampling back to laboratory
37	Milagrina Colaco	Field Assistant	9158008603	milagrinalcolaco25@gmail.com	<ol style="list-style-type: none"> 1) Assist the analyst's in preparing the reagents, analysis and other activities related to water/ air/ stack and sediment laboratory and noise monitoring as and when required. 2) Collects water samples during Monitoring of Effluent Treatment plants, Sewage Treatment Plants and Rivers and other water bodies under the project NWMP as well as solid/soil samples.
38	Sidney Gracias	Field Assistant	9764892308	sidney6465@gmail.com	<ol style="list-style-type: none"> 1) Collects and assist the analyst's in preparing the reagents, analysis and other activities related to air/stack /water and sediment laboratory and noise monitoring as and when required. 2) Collects water samples during Monitoring of Effluent Treatment plants, Sewage Treatment Plants and Rivers and other water bodies under the project NWMP as well as solid/soil samples. To ensure safe receipt of all items carried for sampling back to laboratory
39	Saby Fernandes	Field Assistant	9923274037	sabyfernandes788@gmail.com	<ol style="list-style-type: none"> 1) Collects and assist the analyst's in preparing the reagents, analysis and other activities related to Air/Stack/ water and sediment laboratory and noise monitoring as and when required. 2) Collects air/stack/water samples and to ensure safe receipt of all items carried for sampling are brought back to the laboratory.
40	Xawollino Rodrigues	Field Assistant	9881394257	xmenrod1717@gmail.com	<ol style="list-style-type: none"> 1. Assist the analyst's in preparing the reagents, analysis and other activities related to stack/air/water and sediment laboratory and noise monitoring as and when required.

					2. Collect water samples during Monitoring of Effluent Treatment plants, Sewage Treatment Plants and Rivers and other water bodies under the project NWMP as well as solid/soil samples. To ensure safe receipt of all items carried for sampling back to laboratory. Measuring the pH, turbidity and conductivity of the samples and recording the same in the register immediately on returning from inspection.
41	Chandrashekar Parab	Field Assistant	9158008652	chandrashekarparab72@gmail.com	<ol style="list-style-type: none"> 1. Assist the analyst's in preparing the reagents, analysis and other activities related to Air/Stack/ water and sediment laboratory and noise monitoring as and when required. To collect air/stack/water/ sediment samples and to ensure safe receipt of all items carried for sampling are brought back to the laboratory. 2. Measuring the pH, turbidity and conductivity of the samples and recording the same in the concerned register immediately on returning from inspection when deputed for sampling.
42	Anil Parab	Field Assistant	9403176185	anilparab12869@gmail.com	<ol style="list-style-type: none"> 1) Assist the analyst's in preparing the reagents, analysis and other activities related to Air/Stack/ water/ sediment laboratory and noise monitoring as and when required. 2) collects air/stack/water/ sediment samples and to ensure safe receipt of all items carried for sampling are brought back to the laboratory. Measuring the pH, turbidity and conductivity of the samples and recording the same in the concerned register immediately on returning from inspection when deputed for sampling.
43	Sangita Korgaonkar	Laboratory Attendant	9021069174	sangitakorgaonkar876@gmail.com	<ol style="list-style-type: none"> 1) Wash glassware used for analysis work. 2) Maintaining good housekeeping by ensuring regularly cleaning of laboratory, glassware, and instruments.
44	Mario Fernandes	Laboratory Attendant	8806287089	marioferns111@gmail.com	<ol style="list-style-type: none"> 1) Washing glassware used for analysis work. 2) Maintaining good housekeeping by ensuring regularly cleaning of laboratory, glassware, and instruments.
45	Bhuvan Borkar	Laboratory Attendant	9673080312	bu1borkar@gmail.com	<ol style="list-style-type: none"> 1) Washing glassware used for analysis work. 2) Maintain good housekeeping by ensuring regularly cleaning of laboratory, glassware, and instruments.

46	Ishu Vishnu Dhulapkar	Laboratory Attendant	9158008657	vishnudhulapkr@gmail.com	1) Washing glassware used for analysis work. 2) Maintain good housekeeping by ensuring regularly cleaning of laboratory, glassware, and instruments.
47	Daya Usgaonkar e Godinho	Upper Division Clerk	9158008631	godinhodaya@gmail.com	Maintaining Inward and outward of scientific section
48	Preeti Barreto	Lower Division Clerk	7887523464	preetibarreto85@gmail.com	typing, scanning, maintenance of files
49	Piedade Crasto	Multi-tasking staff	9921912225	crasto6470@gmail.com	MTS services at Scientific section.

Administration Section :- Official Address:- Goa State Pollution Control Board, Near Pilerne Industrial Estate, Opp. Saligao Seminary, Saligao Bardez-Goa

Sr. No	Name	Designation	Mobile.No.	Email	Job Responsibilities
1	Tulita Da Costa e Fernandes	Administrative Officer	9158008620	ao-gspcb@gov.in	Overall incharge of Admn. Matters.
2	Swapna Naik	Office Superintendent	9158008612	os-gspcb@gov.in	In charge of Admn. And other Board Matters.
3	Mitzi Da Silva	Head Clerk	9922621284	mizy29@yahoo.com	Incharge of services of staff
4	Margaret Cardozo	Junior Stenographer	8888119522	margaretcardoza28@gmail.com	Presently on EOL.
5	Cedric D'Souza	Upper Division Clerk	9923229644	cdsouza930@gmail.com	RTI matters and assisting in admn matters.
6	Shane Gracias	Lower Division Clerk	9604924600	shane Gracias@yahoo.com	P.A to member secretary, work as entrusted by M.S.
7	Ana Maria Lourenco	Lower Division Clerk	9921756521	analourenco55@gmail.com	Service matters of the staff.
8	Supriya Nageshkar	Lower Division Clerk	8208977024	supriyanageshkar@yahoo.com	Manning the outward section & filling .
9	Derick Dias	Lower Division Clerk	9158008619	derickd681@gmail.com	Building maintenance, trainings, stationery and related matters.
10	Salvador Rodrigues	Record Keeper	9822151693	rodriguessalvador1972@gmail.com	Record keeping and vehicle maintenance service record.
11	Catarina Pereira	Multi-tasking staff	7350995882	pereiracatarina4321@gmail.com	Filing and MTS Services.
12	Roque Fernandes	Multi-tasking staff	9881621229	roquefdes1818@gmail.com	Assisting in dispatch of letters, scanning of MTS services.
13	Ankush Kankonkar	Multi-tasking staff	9158008601	akankonkar072@gmail.com	Scanning and uploading of documents received at Inward section.
14	Siddesh Thakur	Multi-tasking staff	9764372554	siddeshthakur27@gmail.com	MTS services and outdoor distribution of Daak.
15	Dipti Mandrekar	Multi-tasking staff	9673877160	deeptimandrekar97@gmail.com	Service and uploading of documents at inward sections.

Legal Section- GSPCB Pilerne Saligao Goa

Sr. No	Name/Design	Mobile.No.	Email	Job Responsibilities
1	Natalia S. Dias Law Officer	9158008632	Lo-gspcb@gov.in	<ul style="list-style-type: none"> • To supervise the overall functioning and work of the Legal section • To look after the implementation and prepare action plan of 18 various Environmental Acts, Rules and Regulations under the supervision of the Member Secretary and Chairman of the Board • To brief various Advocates, To supervise the work of other Law Officers Panel Advocates and other officers of the Board, pertaining to the Boards legal matters • To give consultation / legal advice, suggest final action on the proposal for legal action, take part in personal hearings extended to the industries, complainants and monitor the same • To attend Public Hearings under EIA Notification, 2006 • To scrutinize and vet all statutory directions, processed legal bills, preparation of Agenda for the meetings, replies to all RTI matters LAQ
2	Constance Fernandes Senior Law Officer	9822489469	Slo-gspcb@gov.in	<ul style="list-style-type: none"> • To examine and look into the implementation of the Water Act, Air Act, Environmental Act and various Rules and Regulations under the supervision of the Law Officer of the Board. • To prepare, draft, scrutinize the Cases/Petitions, brief Advocates, draft all legal correspondence. • To furnish legal opinion, participate in personal hearings, attend Public Hearings, scrutinizing and vetting all statutory directions.
3	Pranali Raut Dessai Junior Junior Law Officer	9764391995	pranali6188@gmail.com	<ul style="list-style-type: none"> • To prepare, draft, scrutinize the Cases/Petitions and any other court related matters • To attend and brief Advocates and other officers of the Board. participate in environmental public hearing and other hearings. • To monitor and supervise the maintenance of legal record.
4	Debra Pereira Senior Stenographer	9922448412	debrapereira09@gmail.com	<ul style="list-style-type: none"> • Typing, drafting all legal correspondence • Maintenance of legal file records • Attending environmental public hearing, typing minutes
5	Abygale Vaz e Godinho Data Entry Operator	9763823057	abygalevaz@yahoo.com	<ul style="list-style-type: none"> • Typing of all legal correspondence, • Maintaining and updating of all legal file record • Put up of bills
6	Isaac Lobo Multi-tasking staff	8208693818	isaaclobo367@gmail.com	<ul style="list-style-type: none"> • Delivery of legal correspondence • Forwarding legal files • Other responsibilities pertaining to legal section

Account Section

Sr. No	Name	Designation	Mobile.No.	Email	Job Responsibilities
1	Claudia Correia	Assistant Accounts Officer	8975329328	aoo-gspcb@gov.in	Overall incharge
2	Jonathan Alphonso	Accountant	9158757661	accountant-gspcb@gov.in	Overall incharge
3	Nevies Miranda	Accounts Clerk	9689159310	mirandanevies_68@yahoo.in	Salary, LTC, MR bills,CEA Bills, TA/DA bills
4	Berlyn Fernandes	Accounts Clerk	9823873782	berlynfernandes1@gmail.com	Grants, GST, TDS, Budget finalization of accts.
5	Stefanie Carvalho	Accounts Clerk	9823072382	stefanievenessacarvalho@gmail.com	Third party payments petty cash, FD'S
6	Umesh Kankonkar	Accounts Clerk	9158008607	kankonkaru@gmail.com	Receipts, preparation of invoices of water analysis stack monitoring, AAQMS Bank Guarantee

Contract Staff

Sr. No	Name	Designation	Mobile.No.	Email	Job Responsibilities
1	Sidhant Parab	Junior Research fellow	8806970988	sidhantparab99@gmail.com	Handles matters related to technical Advisory Committee and Knowledge sharing sessions
2	Rajat Sawant	Junior Research fellow	8793301125	rajatsd250@gmail.com	Inventorization of ETP-STP as NGT Order in OA NO 593/2018 and CPCB directions
3	Vipul Sawant	Junior Research fellow	7972575085	vipulsawant334@gmail.com	Inventorization of ETP-STP as NGT Order in OA NO 593/2018 and CPCB directions
4	Narayan Haldankar	Driver	9689088929	narayanhaldankar05@gmail.com	Performing duties of Driver and looking after maintenance.
5	Hariesh Vernekar	Driver	9373322988	harishvernekar56@gmail.com	Performing duties of Driver and looking after maintenance.
6	Vinayak Talankar	Driver	7767812902	vinayaktalankar31@gmail.com	Performing duties of driver and looing after maintenance of the office building
7	Vijay Halarnkar	Driver	9822481486	halankarvijay@gmail.com	Performing duties of driver

3) PROCEDURE FOLLOWED IN DECISION MAKING PROCESS

- ❖ The prescribed Acts and Rules are followed for arriving at a decision in all matters.
- ❖ Circulars issued can be viewed at: <http://goaspcb.gov.in/circulars>
- ❖ Board Hold meeting every quarterly and Board minutes are placed on the website for information of general public.
<http://goaspcb.gov.in/Minutes-of-Board-Meeting>
- ❖ Opinions and consultations are sought at various levels from all Sections Heads of the Board i.e Technical, Scientific, Legal, Administration and Information Technology for the process of decision making
- ❖ the final authority that vets the decision is the Board and the Chairman
- ❖ The Board can invite experts having special knowledge and experience in specific subjects to discuss the issues.

- ❖ **APPEALS:** As per the Water Act and the Air Act 'any person aggrieved' by an order of the GSPCB under Sections 25, 26 and 27 of the Water Act, and 'any person aggrieved' by any order made by the SPCB under the Air Act can approach the Appellate Authority i.e President Administrative Tribunal Goa.. An appeal has to be filed within thirty days from the date on which the SPCB's order is 'communicated to him'
- ❖ **Application before Hon'ble National Green Tribunal**:-Any person seeking relief and compensation for environmental damage may approach the National Green Tribunal as per the Act, 2010 involving subjects in the legislations i.e The Water (Prevention and Control of Pollution) Act, 1974 The Air (Prevention and Control of Pollution) Act, 1981, The Environment (Protection) Act, 1986.

4) NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS

The annual performance of the Board can be viewed at <http://goaspcb.gov.in/about-us-annual-report>

Broad action that can be initiated against a violator by the GSPCB; in the event of violation of the provisions of the Water Act, Air Act, Environment (Protection) Act and the Rules framed thereunder;

- Issue of statutory directions under section 33(A) of the Water Act, 31(A) of the Air Act and Section 5 of the Environment (Protection) Act, as the case may be; for carrying out specific pollution control measures or for closure of the unit/establishment after complying with the principles of Natural Justice.
- Initiation of Criminal Proceedings under the Water Act, Air Act and the Environment (Protection) Act before Criminal Courts of Law.
- Imposition of Polluter Pays Penalty in terms of NGT directives and CPCB guidelines after detailed assessment and computation of the Penalty and after complying with the principles of Natural Justice.

5) RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS, FOR DISCHARGING FUNCTIONS

May refer <http://goaspcb.gov.in/circulars>

May refer <http://goaspcb.gov.in/citizen-charter>

May refer <http://goaspcb.gov.in/application-form>

May refer **Integrated Management Systems Aspect Register – Quality Environment Health And Safety (QHES) – Standard Operating Procedure available in Office.**

Consents are digitally signed and issued on www.goaocmms.nic.in

- The Board grants consent to the Units based on CPCB directions:
 - RED Category- 5 years
 - Orange Category- 10 years and
 - Green category- 15 years

All the applications received are inspected and processed online.

- The Consents are within 120days as per the provisions stipulated under the Water Act.
- Consent validity is reduced based on lease period OR Industry request

Consent to Establish for Green Category: The Board will decide the application within 7 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

Consent to Establish for Orange Category

- No Inspections shall be conducted for industries/establishments within industrial estate. The Board will decide the application within 7 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.
- Consent to Establish for Red Category**
 - The Board will decide the application within 60 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.
 - Applications will be placed before Technical Advisory Committee based on the intensity of pollution and size of the project.

Consent to Operate (Fresh/Renewal) for Green Category

- No inspections for Hotels upto 24 rooms.
- The Board will decide the application within 7 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

Consent to Operate (Fresh/Renewal) for Orange Category

- No inspections for Hotels upto 24 rooms.
- The Board will decide the application within 7 days of receipt of the complete application and payment of fees. This process will be followed at all places where

there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

Consent to Operate (Fresh/Renewal) for Red Category

- The Board will decide the application within 60 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.
- Applications will be placed before Technical Advisory Committee based on the intensity of pollution and size of the project.

FRESH/RENEWAL OF BIOMEDICAL WASTE AUTHORIZATION

- Ownership Document
- Agreement with Common Biomedical Waste Treatment facility

The Board will scrutinize the applications and decide the application within 7 days of receipt of the complete application. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

AUTO RENEWAL FOR ORANGE/GREEN CATEGORY INDUSTRIES

- The applicant is required to submit the following documents alongwith online application and requisite fees on www.goaocmms.nic.in:
 - Previous Consent Copy
 - CA certificate/Affidavit indicating the asset value for calculating the fees.
 - Self Declaration/ Affidavit as per format uploaded on Board website (www.goaspcb.gov.in)

The Board will scrutinize the applications and decide the application within 7 days of receipt of the complete application. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

The following documents should invariably be attached alongwith the application:

A. Consent to Establish/Consent to Operate

1. Land Allotment/earmarking letter or lease/Sale deed/Form I & XIV.
2. Flow Chart and detailed production process.
3. A copy of Project Report for projects costing Five crores and above.
4. Site plan (not required for units to be set up in Industrial Estates.)
5. Layout plan showing the location of manufacturing equipment's, water supply/drainage lines, position of chimneys, effluent treatment plant and final discharge Point, Sludge solid waste disposal points and septic tanks/soak pits.

6. For industries/activities listed in Schedule I of the Environmental Impact Assessment (EIA) Notification 2006 copy of the EIA report/Form/Report submitted for obtaining Environmental Clearance and other survey, if required will have to be furnished in the prescribed time limit.
7. Photocopy of the prior Environmental Clearance (EC) issued by the Competent Authority, if applicable, for project listed in the Environment Impact Assessment (EIA) Notification, 2006, as amended from time to time.
8. Site plan showing surrounding Residential area, public places, water stream, etc., of the factory site within a radius of 5kms with waste water treatment and disposal systems clearly indicating where waste ² water is proposed to be disposed off (for medium and large scale enterprises).
9. Schematic sketch of the proposed effluent/sewage treatment system/plant (ETP/STP) and/or septic tanks/soak pit, duly signed by authorized person, along with detailed design calculation.
10. Certificate from Chartered Accountant certifying the Total Estimated Investment (T.E.I). In case of leased/hired premises/plant/machinery/ /equipment a certificate from a Registered Valuer towards capital cost is to be submitted without appreciation and depreciation.
11. Original authorization letter of the person to whom authorization is made to sign this application form except individual proprietary concern.
12. Any other documents/clarification as requisition by the Goa State Pollution Control Board.

RENEWAL OF CONSENT TO OPERATE

1. Certificate from Chartered Accountant certifying the Total Estimated Investment (T.E.I). (refer sample specimen below). In case of leased/hired premises/plant/machinery/ /equipment a certificate from a Registered Valuer towards capital cost is to be submitted without appreciation and depreciation.
 2. Previous Consent to Operate issued by the Board
 3. Stack Analysis Report/Analysis report of Treated effluent/sewage.
 4. Any changes/modifications in the industry after the consent obtained.
13. Application for auto renewal of Orange and Green category will be accompanied by an affidavit annexed hereto for an individual proprietary concern.

14. Any other documents/clarification as requisition by the Goa State Pollution Control Board.

6) A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL

The Acts and Rules are available on the website for detailed Acts and Rules:- link goapcb.gov.in

Sr. No	Name of the document	Category of the document
1	Water (Prevention and Control of Pollution) Act, 1974	Act
2	Air (Prevention and Control of Pollution) Act, 1981	Act
3	Goa Air (Prevention & Control of Pollution) Rules	Rules
4	Goa Water (Prevention & Control of Pollution) Rules	Rules
5	Environmental (Protection) Act 1986	Act
6	The Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016	Rules
7	The Bio-Medical Waste Management Rules, 2016	Rules
8	The Solid Waste Management Rules, 2016.	Rules
9	The Plastic Waste Management Rules 2016	Rules
10	The E-waste (Management) Rules, 2016	Rules
11	The Manufacture, Storage and Import of Hazardous Chemicals Rules, 1989	Rules
12	The Construction and Demolition Waste Management Rules, 2016	Rules
13	The Noise Pollution (Regulation and Control) Rules, 2000.	Rules
14	The Batteries (Management and Handling) Rules, 2001	Rules
15	Environment Impact Assessment Notification, 2006	Notification
16	Standard Operating Procedures and Guidelines issued by CPCB	Guidelines
17	CPHEEO Manual on Sewerage and Sewage Treatment Systems, 2013	Manual
18	Covid waste Guidelines	Guidelines

7) PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF

- The provisions specified in the Acts specifically states that Board shall consist of members from the Government, Local bodies and Industries so as to protect and consider the interest of all concern while taking any policy decision effecting the public. The Board is constituted by the State Government and it has to functions as per the provisions of Acts and Rules.
- The decision are taken by the Board upon detailed deliberation. The minutes of the meeting are uploaded on the website for information of general public.

8) A STATEMENT OF BOARDS, COUNCIL, COMMITTEES AND OTHER BODIES CONSTITUTED AS ITS PART
(<http://goaspcb.gov.in/constitution>)

1. Constitution of Complaints Committee on prevention of sexual harassment of women at place of work
2. Linking Officer in absence of MS
3. Re-constitution of a departmental promotion committee and departmental selection committee in respect of group A _ B post in the Goa state pollution control board
4. TAC Constitution
5. Modification of Internal Complaints Committee on Prevention of Sexual harassment of women at place of work
6. Re-Constitution of a departmental promotional committee and departmental selection committee in respect of group 'C' Posts in GSPCB

<http://goaspcb.gov.in/technical-committees>

<http://goaspcb.gov.in/about-us-annual-report>

9) DIRECTORY OF OFFICERS AND EMPLOYEE

Email Address: mailgspcb@gov.in

Website: goapcb.gov.in

0832-2407700, 2407701, 2407702, 2407703

Sr.	Name of the official and designation	Designation
Scientific Section		
1.	Mrs. Jenica Sequeira	Scientist 'D'
2.	Ms. Connie Fernandes	Scientist 'C'
3.	Dr. Mohan Girap	
4.	Mrs. Francisca Pereira	
5.	Mr. Sanjay Kankonkar	Scientist 'B'
6.	Mr. Nilesh Parsekar	
7.	Mrs. Livia D'Silva	
8.	Mr. Ganpat Naik	
9.	Mrs. Sahyadri Gurav	
10.	Mrs. Edma Sheth	Scientific Assistants (Chemistry)
11.	Mrs. Joshna Mahale	
12.	Mrs. Avina Pereira e Barretto	
13.	Mr. Chaitanya Salgaonkar	
14.	Mr. Ravi Naik	
15.	Mrs. Reshma Vaz	
16.	Mr. Sajid Inamdar	
17.	Mr. Waman Chari	
18.	Mr. Santosh Haldankar	
19.	Mr. Sanmesh Borkar	
20.	Mr. Krishnanath Pednekar	Scientific Assistant (Stack Mon.)
21.	Mrs. Denza Cardozo	Scientific Assistant (Micro.)
22.	Mr. Nilesh Surlekar	Senior Laboratory Assistants
23.	Mr. Samir Borkar	
24.	Mrs. Jocelyn Coelho	
25.	Mr. Kamlesh Kavlekar	
26.	Mr. Sunny Pirankar	
27.	Mr. Johnny Moniz	
28.	Mrs. Reema Redkar	
29.	Mr. Freddy Barbosa	
30.	Mrs. Felsy Pereira	
31.	Mrs. Sophia Dias	
32.	Mr. Deepak Naik	
33.	Miss. Nishtha Lodayekar	
34.	Mrs. Quiteria Fernandes	
35.	Mrs. Swara Gaonkar	
36.	Miss Wilma D'Costa	
37.	Mr. Anthony Miranda	

38.	Mrs. Luiza D'Silva	Field Assistants
39.	Mrs. Milagrina Colaco	
40.	Mr. Sidney Gracias	
41.	Mr. Saby Fernandes	
42.	Mr. Xawolino Rodrigues	
43.	Mr. Chandrashekar Parab	
44.	Mr. Anil Parab	Laboratory Attendants
45.	Mrs. Sangita Korgaonkar	
46.	Mr. Mario Fernandes	
47.	Mr. Bhuvan Borkar	
48.	Mr. Ishu Vishnu Dhulapkar	
Administration Section		
49.	Mrs. Tulita da Costa e Fernandes	Administrative Officer
50.	Mrs. Swapna Naik	Office Superintendent
51.	Mrs. Mitzi Da Silva	Head Clerk
52.	Mrs. Debra Pereira	Senior Stenographer
53.	Mrs. Daya Usgaonkar e Godinho	Upper Division Clerks
54.	Mr. Cedric D'Souza	
55.	Ms. Margaret Cardozo	Junior Stenographer
56.	Ms. Priyanka Naik	Data Entry Operators
57.	Mrs. Valanie Abranches	
58.	Mrs. Abygale Vaz e Godinho	
59.	Mrs. Dorothy Fernandes	
60.	Mr. Alleluia D'Mello	
61.	Mrs. Francisca Auria Lobo	Lower Division Clerks
62.	Mrs. Shane Gracias	
63.	Mrs. Ana Maria Lourenco	
64.	Mr. Maison Fernandes	
65.	Mrs. Supriya Nageshkar	
66.	Mrs Joice Coutinho	
67.	Mrs. Ria Naik	
68.	Mrs Preeti Barreto	
69.	Mrs. Suzee Fernandes	
70.	Mrs Alisha Colaco	
71.	Mr. Derick Dias	Record Keeper
72.	Mrs. Guadalupe Dias	
73.	Mr. Salvador Rodrigues	Driver
74.	Mr. Lourenco Fernandes	
75.	Mr. Gopal Girodkar	
76.	Mr. Pravin Kavlekar	
77.	Mr. Mahesh Veluskar	
78.	Mr. Hemant Satarkar	
79.	Mr. Narayan Shirodkar	
80.	Mr. Savio Tino Pereira	
81.	Mr. Daniel Colaco	
82.	Mr. Sebastiao Dias	
83.	Mr. Conceicao Colaco	Multi-tasking staff
84.	Mrs. Catarina Pereira	
85.	Mr. Roque Fernandes	
86.	Mr. Ankush Kankonkar	
87.	Mrs. Piedade Crasto	
88.	Mr. Isaac Lobo	

89.	Mr. Siddhesh Thakur	
90.	Ms. Dipti Mandrekar	
Technical Section		
91.	Mr. Sanjeev Joglekar	Senior Environmental Engineer
92.	Mrs. Nandan Prabhudessai	Assistant Environmental Engineers
93.	Mr. Keshav Fadke	
94.	Mr. Rohan Nagvekar	
95.	Mr. Manoj Kudalkar	
96.	Mr. Amit Shanbag	
97.	Mr. Pravin Faldessai	
98.	Mr. Devesh Gholkar	Junior Environmental Engineers
99.	Mr. Vijay Kansekar	
100.	Mr. Shashank Dessai	
101.	Mr. Siddhant Prabhu Dessai	
102.	Mr. Sherwin Da Costa	
103.	Mr. Siddhant Dessai	
104.	Mr. Kundan Shet	
105.	Mr. Prathamesh Dessai	
106.	Mr. Vishwendra Naik	
107.	Mr. Saish Waldankar	
108.	Ms. Aryada Despande	
109.	Mr. Rajmohan Prabhudessai	
110.	Mr. Sebastiao Barreto	
111.	Mr. Ashley Pereira	
112.	Mr. Sebastiao Colaco	Engineering Assistant (Mechanical)
113.	Mr. Liston Fernandes	
Information Technology Section		
114.	Mrs. Indira Raut	Assistant Engineer (Information Tech.)
115.	Mr. Pratik Chari	Network Engineer
116.	Mr. Rajendra Naik	Engineering Assistant (Information Tech.)
117.	Mr. Chetan Upadhye	Network Assistant
118.	Mr. Rohan Naik	
Legal Section		
119.	Mrs. Natalia Dias	Law Officer
120.	Mr. Constance Fernandes	Senior Law Officer
121.	Ms. Pranali Raut Dessai	Junior Law Officer
Account Section		
122.	Mrs. Claudia Correia	Assistant Accounts Officer
123.	Mr. Jonathan Alphonso	Accountant
124.	Ms. Nevies Miranda	Accounts Clerk
125.	Ms. Berlyn Fernandes	
126.	Ms. Stefanie Carvalho	
127.	Mr. Umesh Kankonkar	
Personal Staff of the Chairman		
128.	Ms. Nilima Mesta	P.A to Chairman
129.	Ms. Shalaka Bandonkar	P.S. to Chairman
130.	Mr. Samir Priolkar	Driver to Chairman
131.	Mr. Samir Kavlekar	Multi-Tasking staff to Chairman
Staff appointed on contract		
132.	Mr. Vijay Halarnkar	Drivers
133.	Mr. Narayan Haldankar	
134.	Mr. Hariesh Vernekar	

135.	Mr. Vinayak Talankar	Junior Research Fellow
136.	Mr. Vipul Sawant	
137.	Mr. Rajat Sawant	
138.	Mr. Sidhant Parab	

NOTE

Regular Staff 127 Nos

Contract Staff 07 Nos

Chairman Staff 04 Nos

10) THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN REGULATIONS

Particulars	Designation	Gross Salary
Berlyn M Fernandes	Accounts Clerk	59368
Mitzi Da Silva	Head Clerk	68572
Nevies Miranda	Accounts Clerk	59368
Stefanie V Carvalho	Accounts Clerk	59368
Umesh Kankonkar	Accounts Clerk	51568
N Permanent - Admin Section		1131348
Ana M Lourenco	Lower Division Clerk	46888
Ankush T Kankonkar	Multi Tasking Staff	35818
Catarina Pereira	Multi Tasking Staff	35818
Cedric De Souza	UDC	58576
Conceicao Colaco	Driver	47888
Daniel C. Colaco	Driver	47888
Derick S. Dias	LDC	49696
Gopal Girodkar	Driver (HMT) Cum Operator CAAQMS	56468
Hemant Satarkar	Driver (HMT) Cum Operator CAAQMS	56468
Lourenco Fernandes	Driver	80960
Mahesh A Veluskar	Driver	55064

Narayan A Shirodkar	Driver (HMV) Cum Operator CAAQMS	56468
Pravin Kavlekar	Driver	55064
Ria R Naik	Lower Division Clerk	46888
Roque Fernandes	Multi Tasking Staff	35818
Salvador Rodrigues	Record Keeper	49696
Savio Tino Pereira	Driver	47888
Siddesh Krishna Thakur	Multitasking Staff (MTS)	29422
Supriya M Nageshkar	Lower Division Clerk	46888
Swapna G Naik	Office Superintendent	72274
Tulita Da Costa E Fernandes	Administration Officer	119410
IT Section		260056
Chetan A Upadhye	Network Assistant	46258
Indira Paresh Raut	Assistant Engineer	95386
Pratik J Chari	Network Engineer	68722
Rajendra R Naik	Engineering Assistant (Information Technology)	49690
Legal Section		447588
Abygale Ermelina Vaz E Godinho	Data Entry Operator	46888
Constance Fernandes	Senior Law Officer	100846
Debra Pereira	Senior Stenographer	61240
Isaac Lobo	Multi Tasking Staff	35818
Natalia Dias	Law Officer	143122
Pranali Raut Dessai	Junior Law Officer JLO	59674
- Scientific Section		3339120
Anil L. Parab	Field Assistant	46982
Anthony Miranda	Junior Laboratory Assistant	59462
Avina Barretto E Pereira	Scientific Assistant	78282
Bhuvan T. Borkar	Laboratory Attendant	41428
Chaitanya A Salgaonkar	Scientific Assistant	79268
Chandrashekar Parab	Field Assistant	46982
Daya Usgaonkar E Godinho	UDC	49918
Deepak R. Naik	Junior Laboratory Assistant	59462
Denza Cardozo	Scientific Assistant	79268
Dr. Mohan Girap	Scientist C	143216
Edma Prasad Sheth	Scientific Assistant	79268
Felsy Pereira	Junior Laboratory Assistant	59462
Francisca Pereira	Scientist C	135260
Freddy Barbosa	Junior Laboratory Assistant	59462
Ganpat Naik	Scientist B	116228
Isuvishnu L Dhulapkar	Laboratory Assistant	35818
Jenica Sequeira	Scientist D	196942

Jocelyn L Coelho	Senior Laboratory Assistant	69446
Johnny B. Moniz	Senior Laboratory Assistant	62114
Kamlesh Kavlekar	Senior Laboratory Assistant	69446
Krishnanath Pednekar	Scientific Assistant	79268
Livia D'silva	Scientist B	95480
Luiza D'Silva	Field Assistant	42002
Mario Fernandes	Laboratory Attendant	41428
Milagrina Colaco	Field Assistant	46982
Nilesh H Surlekar	Senior Laboratory Assistant	67574
Piedade Crasto	Multi Tasking Staff	35818
Preeti A Barreto	Lower Division Clerk	46888
Quiteria Q Pereira	Junior Laboratory Assistant	57746
Ravi N Naik	Scientific Assistant	79268
Reema H Redkar	Junior Laboratory Assistant	59462
Reshma Vaz	Scientific Assistant	74356
Saby Fernandes	Field Assistant	46982
Sahyadri S. Gurav	Scientist "B"	92828
Sajid Inamdar	Scientific Assistant	86444
Sameer Borkar	Senior Laboratory Assistant	67574
Sangita M Korgaonkar	Laboratory Attendant	50000
Sanjay Kankonkar	Scientist B	116228
Sanmesh R Borkar	Scientific Assistant	70694
Santosh Haldankar	Scientific Assistant	86294
Sidney Gracias	Field Assistant	46982
Sophia Dias	Junior Laboratory Assistant	59462
Sunny Pirankar	Junior Laboratory Assistant	69446
Swara P Gaonkar	Junior Laboratory Assistant	59462
Waman Chari	Scientific Assistant	86294
Wilma S. D'costa	Junior Laboratory Assistant	59462
Xawollino Rodrigues	Field Assistant	46982
- Technical Section		1715530
Aleluia D Melo	Data Entry Operator	46888
Alisha Colaco	Lower Division Clerk	49372
Amit B Shanbag	Assistant Environmental Engineer	95386
Ashley Pereira	Engineering Assistant	67630

Devesh Maso Gholkar	Junior Environmental Engineer (JEE)	59674
Dipti Suryakant Mandrekar	Multitasking Staff (MTS)	29422
Dorothy Fernandes	Data Entry Operator	46888
Francisca A Lobo	Lower Division Clerk	46888
Guadalupe Almeida E Dias	Record Keeper	46888
Joice J Coutinho	Lower Division Clerk	44304
Keshav Fadke	Assistant Environmental Engineer	98038
Liston E Fernandes	Engineering Assistant (Mechanic)	67630
Maison Fernandes	Lower Division Clerk	46888
Manoj Z Kudalkar	Assistant Environmental Engineer	95386
Nandan Prabhudessai	Assistant Environmental Engineer	98038
Pravin Faldessai	Assistant Environmental Engineer	95386
Priyanka Prabhakar Naik	Junior Stenographer	42364
Rohan R Nagvekar	Assistant Environmental Engineer	95386
Sanjeev Joglekar	Senior Environmental Engineer	147802
Sebastiao Barreto	Engineering Assistant	67630
Sebastiao Colaco	Environmental Engineer	67630
Shane J Gracias	Lower Division Clerk	46888
Siddhant Satyawan Prabhu Dessai	Junior Environmental Engineer JEE	59674
Suzee Fernandes	Lower Division Clerk	46888
Valanie Abranches	Data Entry Operator	46888
Vijay Harichandra Kansekar	Junior Environmental Engineer	59674

	<i>Employee Name</i>	<i>Designation</i>	<i>Total Earnings</i>
01.	Hariesh U Vernekar	Driver	23252.00
02.	Narayan R Haldankar	Driver	23252.00
03.	Vijay S Halarnkar	Driver	23252.00
04.	Vinayak D Talankar	Driver	23252.00

	<i>Employee Name</i>	<i>Designation</i>	<i>Total Earnings</i>
01.	Rajat Ganesh Sawant	Junior Research Fellow (JRF)	25100.00

02.	Sidhant Uday Parab	Junior Research Fellow (JRF)	25100.00
03.	Vipul Visvas Sawant	Junior Research Fellow (JRF)	25100.00

11) THE BUDGET ALLOCATED TO EACH AGENCY (PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENT MADE)

Estimate Budget of Expenditure 2022-23

Sr No	Head of Account	Actuals 2021-22	Budget 2022-23
1	Salaries	1355.22	1208.06
2	Wages	49.11	65.21
3	Tour & Training Expenses	10.04	16.50
4	Office Expenses	322.20	438.58
5	Payment for Professional and Other Special charges	26.11	51.50
6	Grant-in-Aid Contribution Subsidy.	0.00	201.20
7	Hospitality Expenses	23.43	4.00
8	Refund of Fees	23.14	0.00
9	Capital Expenditure	0.00	239.00
	TOTAL Expenditure	1282.61	2224.05

12) THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES

NOT APPLICABLE

13) PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION GRANTED BY IT

- Consents are digitally signed and issued on www.goacmms.nic.in
- Names of recipients of Consents may be viewed on website <http://goaspcb.gov.in/about-us-annual-report>
- The Board grants consent to the Units based on CPCB directions:
 - RED Category- 5 years
 - Orange Category- 10 years and
 - Green category- 15 years

All the applications received are inspected and processed online.

- The Consents are within 120days as per the provisions stipulated under the Water Act.
- Consent validity is reduced based on lease period OR Industry request

Consent to Establish for Green Category: The Board will decide the application within 7 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

❑ **Consent to Establish for Orange Category**

- No Inspections shall be conducted for industries/establishments within industrial estate. The Board will decide the application within 7 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

❑ **Consent to Establish for Red Category**

- The Board will decide the application within 60 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.
- Applications will be placed before Technical Advisory Committee based on the intensity of pollution and size of the project.

Consent to Operate (Fresh/Renewal) for Green Category

- No inspections for Hotels upto 24 rooms.
- The Board will decide the application within 7 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

Consent to Operate (Fresh/Renewal) for Orange Category

- No inspections for Hotels upto 24 rooms.
- The Board will decide the application within 7 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

Consent to Operate (Fresh/Renewal) for Red Category

- The Board will decide the application within 60 days of receipt of the complete application and payment of fees. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.
- Applications will be placed before Technical Advisory Committee based on the intensity of pollution and size of the project.

FRESH/RENEWAL OF BIOMEDICAL WASTE AUTHORIZATION

- Ownership Document
- Agreement with Common Biomedical Waste Treatment facility

The Board will scrutinize the applications and decide the application within 7 days of receipt of the complete application. This process will be followed at all places where there are

no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

AUTO RENEWAL FOR ORANGE/GREEN CATEGORY INDUSTRIES

- The applicant is required to submit the following documents alongwith online application and requisite fees on **www.goaocmms.nic.in**:
 - Previous Consent Copy
 - CA certificate/Affidavit indicating the asset value for calculating the fees.
 - Self Declaration/ Affidavit as per format uploaded on Board website (**www.goaspcb.gov.in**)

The Board will scrutinize the applications and decide the application within 7 days of receipt of the complete application. This process will be followed at all places where there are no prior complaints against the applicant and non-compliance to the existing Consent Conditions.

The following documents should invariably be attached alongwith the application:

A. Consent to Establish/Consent to Operate

1. Land Allotment/earmarking letter or lease/Sale deed/Form I & XIV.
2. Flow Chart and detailed production process.
3. A copy of Project Report for projects costing Five crores and above.
4. Site plan (not required for units to be set up in Industrial Estates.)
5. Layout plan showing the location of manufacturing equipment's, water supply/drainage lines, position of chimneys, effluent treatment plant and final discharge Point, Sludge solid waste disposal points and septic tanks/soak pits.
6. For industries/activities listed in Schedule I of the Environmental Impact Assessment (EIA) Notification 2006 copy of the EIA report/Form/Report submitted for obtaining Environmental Clearance and other survey, if required will have to be furnished in the prescribed time limit.
7. Photocopy of the prior Environmental Clearance (EC) issued by the Competent Authority, if applicable, for project listed in the Environment Impact Assessment (EIA) Notification, 2006, as amended from time to time.
8. Site plan showing surrounding Residential area, public places, water stream, etc., of the factory site within a radius of 5kms with waste water treatment and disposal systems clearly indicating where waste ² water is proposed to be disposed off (for medium and large scale enterprises).

9. Schematic sketch of the proposed effluent/sewage treatment system/plant (ETP/STP) and/or septic tanks/soak pit, duly signed by authorized person, along with detailed design calculation.

10. Certificate from Chartered Accountant certifying the Total Estimated Investment (T.E.I). In case of leased/hired premises/plant/machinery/ /equipment a certificate from a Registered Valuer towards capital cost is to be submitted without appreciation and depreciation.

11. Original authorization letter of the person to whom authorization is made to sign this application form except individual proprietary concern.

12. Any other documents/clarification as requisition by the Goa State Pollution Control Board.

RENEWAL OF CONSENT TO OPERATE

1. Certificate from Chartered Accountant certifying the Total Estimated Investment (T.E.I). (refer sample specimen below). In case of leased/hired premises/plant/machinery/ /equipment a certificate from a Registered Valuer towards capital cost is to be submitted without appreciation and depreciation.

2. Previous Consent to Operate issued by the Board

3. Stack Analysis Report/Analysis report of Treated effluent/sewage.

4. Any changes/modifications in the industry after the consent obtained.

13. Application for auto renewal of Orange and Green category will be accompanied by an affidavit annexed hereto for an individual proprietary concern.

14. Any other documents/clarification as requisition by the Goa State Pollution Control Board.

14) Details in respect of the information, available to or held by it, reduced in an electronic Form

All the correspondence inwards in the Board are scanned and uploaded in the system under File life management system and processed online. Consent and authorizations are processed online.

E-GOVERNANCE / DIGITISATION

Maintenance and implementation of server and Data center for File Lifecycle Management.

b. Facilitation ,Scrutiny of applications and maintenance of Online Consent Management and Monitoring System software for Consents, Authorizations, Annual Returns.

c. Follow-up actions on pending *application (pending for payment/ Clarification)* in OCMMS software.

d. Procurement and Maintenance of hardware and Software

Updation and maintenance of official website.

e. Provides and maintains internet connectivity for the office

15) Particulars of the facilities available to citizens for obtaining information

Goa-PCB conducts training as well as awareness programmes for stakeholders concerned in respect of various Waste Management Rules.

- ties up with TERI, Goa and Centre for Environment Education (CEE), Goa in organising / conducting online webinars to celebrate Days of significance importance such as World Environment Day on 5th June, World Ozone Day, 16th September, World Bio- Diversity day 23rd May.
- ties up and collaborates with various Industrial Estate Associations / CII / GCCI / TTAG / GMOEA, etc.,
- <http://goaspcb.gov.in/public-notice>

LIBRARY FACILITIES The Board has a spacious library of its own on the 3rd Floor. It has varied publications from different departments/institutions, such as MOEF, CPCB, other State Boards, Annual Reports, etc. Scientific, Legal, Accounts and Technical books, ISI Specifications, etc. are also available in the Board library. No library or reading room provision has been made for public. Library facilities are available to staff only.

Notices are published in Newspaper.

Instructions are displayed at Office Notice Board.

Inspection of Records can be availed during the specified Office hours.

Any person can submit written request for obtaining information or documents and same is issued subject o rules and regulations. Public can access the information uploaded on the website.

Knowledge Sharing

The Board has started “**Knowledge Sharing**” initiatives since February 2022 wherein it invites Service Providers / Instrument Manufacturers / Project Proponents across India dealing with latest technological interventions in the field of instrumentation / process methodology to showcase, interact and present the matters related to sustainable environmental practices before the stakeholders-concerned including Government departments / industrial sectors / Board officials.

16) THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS

- Goa State Pollution Control Board has appointed the following officials as First Appellate Authority, Public Information Officer and Assistant Public Information Officer as per the RTI Act 2005.



1)	Member Secretary 0832-2407700 2407701 2407702 2407703 Email: ms-gspcb.goa@nic.in	First Appellate Authority
2)	Law Officer 0832-2407700 2407701 2407702 2407703 lo-gspcb.goa@nic.in	Public Information Officer
3)	Senior Law Officer 0832-2407700 2407701 2407702 2407703. slo-gspcb.goa@nic.in	Assistant Public Information Officer

17) OTHER INFORMATION



Sr No.	Total No. of Cases filed against GSPCB since 2015	Court	No. of cases pending	No. of cases disposed
1.	161	High Court of Bombay at Goa	39	122
2.	106	National Green Tribunal	14	92
3.	13	District and Sessions Court	05	08
4.	55	Administrative Tribunal	01	54
5.	21	Goa Human Rights Commission	06	15
6.	02 (against the GSPCB officials)	Lokayukta	0	02

- **CONTINUOUS AMBIENT AIR QUALITY MONITORING STATION (CAAQMS)** : Mobile station was put in operation for conducting Ambient Air Quality Monitoring in and around the industrial premises in Goa to ascertain the Ambient Air Quality in and around the industries and other local areas in Goa.
- **Performance Evaluation of Sewage Treatment Plants (STPs) / Effluent Treatment Plants (ETPs)**

Board carries out performance evaluation (PE) of STP / ETP which are installed to treat / dispose-off effluents – domestic as well as industrial to ensure the treatment efficiency, practical feasibility at every stage of process-methodology right from input of raw-sewage till treated-water outlet which is either used for landscaping, dual-plumbing system, recirculation in the industrial-process or released in nearby perennial/seasonal stream / nallah.

SUO MOTU DISCLOSURE OF MORE ITEMS UNDER SECTION 4

1.1 Information related to Procurement made by Public Authorities including publication of notice/tender enquiries, corrigenda thereon, and details of bid awards detailing the name of the supplier of goods/services being procured or the works contracts entered or any such combination of these and the rate and total amount at which such procurement or works contract is to be done should be disclosed.

1) Supply of stationary as per quotation dated 13/07/2022 for period of one year issued

- (i) M/s Sunny's Stationary World
- (ii) M/s Ravalnath Enterprises
- (iii) M/s S.S..K. Enterprises
- (iv) M/s Paradise Stationers & Xerox

2) E-Tenders/Tenders are invited by the Board. The files pertaining to the same are available for inspection under intimation. May also refer website <http://goaspcb.gov.in>.

1.2 Public Private Partnerships

- **NOT APPLICABLE.**

1.3 Transfer Policy and Transfer Orders for different grades/cadres of employees.

- The post of Assistant Accounts Officer and Account are on deputation from Accounts Cadre Govt. of Goa. <http://goaspcb.gov.in/about-us-annual-report>

1.4 All Public Authorities shall proactively disclose RTI applications and appeals received and their responses, on the websites maintained by Public Authorities

- The Number of RTI Applications , RTI Appeals received are specified in Annual report on Board's website <http://goaspcb.gov.in/about-us-annual-report> .

1.5 CAG & PAC and the Action Taken Reports (ATRs)

- **NOT APPLICABLE.**

1.6 Citizens Charter prepared by the Authority.

- <http://goaspcb.gov.in>. **Hard copy available in Office**

1.7 Discretionary and Non-discretionary grants All discretionary non-discretionary grants! allocations to state governments! NGOs/Other institutions by Ministry/Department

- **NOT APPLICABLE**

1.8 Information regarding the nature, place and period of foreign and domestic tours nature of the official tour, places visited, the period, number of people included in the official delegation and total cost of such travel undertaken.

- <http://goaspcb.gov.in/about-us-annual-report>

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1.9. GSPCB : An ISO 9001:2015 (Quality Management System) , ISO 14001:2015 (Environment Management System) and ISO 45001:2018 Occupational Health & Safety System) certified Body

- The Goa State Pollution Control Board is an ISO 9001:2015 (Quality Management System) , ISO 14001:2015 (Environment Management System) and ISO 45001:2018 Occupational Health & Safety System) certified Body vide TUV SUD Certificate No.'s

QMS-99 100 22537, EMS-99 104 01444 and OHSMS-99 117 00914. Issued on 23-01-2023 valid till 07-08-2026.

- The Integrated Quality Environment, Health and Safety (QEHS) systems is a reflection of the Goa State Pollution Control Board's (GSPCB) commitment towards its core functions as defined under the Water (Prevention and Control of Pollution) Act, 1974 as amended and the Air (Prevention and Control of Pollution) Act, 1981 the health and safety of its staff and GSPCB's responsibilities towards its surrounding environment.
- A detailed Quality Environment, Health and Safety (QEHS) Policy & Integrated Management System Manual (**GSPCB-IMSM-01**) are available on the GSPCB website and in hard files for inspection under intimation.
- The Quality Environment, Health and Safety (QEHS) Policy & Integrated Management System manual copies along with detailed copies of the QEHS System Procedures (**GSPCB-SYS-PROC-01**), its **QEHS Aspects Register (GSPCB-AR-01)**, along with the Standard Operating procedures(SOP's), Management Objectives (MP's), Legislative And Other Requirements Register (**GSPCB-LEGOR-01**), On-Site Emergency Plan (**GSPCB-OSEP-01**) concerning the GSPCB's functions and activities, regulatory compliance, and emergency preparedness are available in hard files for inspection with respective Section Heads under intimation as follows .:

	ISO QEHS DOC. TITLE	Availability	Responsibility
	QEHS Policy	All Sections	TM:Tech./Sc . / Leg /Admin./IT./Accts
	Integrated Management System Manual (GSPCB-IMSM-01)		
	QEHS System Procedures (GSPCB-SYS-PROC-01)		MR:Tech./Sc/ Leg. /Admin./IT./Accts
	QEHS Aspects Register (GSPCB-AR-01), along with the Standard Operating procedures(SOP's), Management Objectives (MP's) and supporting documents		Tech./Sc/Admin. /IT./ Leg./Accts
	Legislative And Other Requirements Register (GSPCB-LEGOR-01)		Leg.: Tech./Sc/ IT/Admin
	On-Site Emergency Plan (GSPCB-OSEP-01)		Admin.: Tech./Sc/ /IT./ Leg./Accts

Note: Top Management : TM includes Member Secretary & Chairman-GSPCB